



Adarsh Vidya Prasarak Sanstha's
ADARSH COLLEGE OF ARTS AND COMMERCE

At & Post Kulgaon, Badlapur (East), Dist. Thane, Maharashtra Pin 421503

I.Q.A.C.

Minutes of I.Q.A.C. meeting held on 4th August 2020

The first meeting of I.Q.A.C. for the academic year 2020-2021 was held on Tuesday the 4th August 2020 at 11.00 a.m. Principal Dr. Vaidehi Daptardar chaired the meeting. Following points were discussed.

1. Confirmation of the minutes of the last meeting:

At the beginning of the meeting Mr. Mandar Thakur read out the minutes of the last I.Q.A.C. meeting held on 4th February 2020 and unanimously confirmed.

2. Review of the activities:

The meeting was informed on following points

- On 20th March 2020 onwards nationwide lock down was imposed to control the Corona 19 pandemic. There were complete restrictions on any movement. No exams were taken. The results of Semester IV and II were declared on the basis of the student performance in Semester III and I respectively. The guidelines for final year undergraduate and post graduate examinations are awaited from the UGC and University.
- The aided teaching and non-teaching staff of the college participated in the Covid 19 Survey conducted by Kulgaon-Badlapur Municipal Council and also Health survey to identify Covid patient through thermometer and oxymeter. The staff had participated in this activity during 15th April 2020 to 15th July 2020.
- Meanwhile the college conducted following workshops and programmes on online platforms
 1. Online Quiz Competition on the occasion of 'World Environment Day' on 6th June 2020.
 2. FDP on 'Online Teaching Learning' for all teachers by Prin. Dr. Vaidehi Daptardar during 8th June to 20th June 2020.
 3. Five Day Student Development Program On 'Developing Skills in the Digital Era' during 15th June to 19th June 2020.
 4. Webinar on 'Career in Financial Planning' on 22nd June 2020.
 5. A Special Talk on 'Chinese Aggression: Facts & Focus' on 6th July 2020
 6. A Special Talk on 'Teachings of Bhagavadgeeta in Contemporary World' on 9th July 2020.

3. Academic Planning in point of view of CORONA 19 Pandemic:

- i. It was decided to begin academic year 2020-2021, for Second Year and Third Year classes from 7th August 2020 according to University of Mumbai circular UG 01/2020-21 dated 02nd August 2020.



- ii. The decision was taken to prepare academic Calendar for the academic year 2020-21 in view of University, UGC and Government of Maharashtra circulars and GR.
- iii. The meeting accepted the decision to conduct online lectures for SY and TY classes on platforms like Zoom or Google Meet. The time tables were suggested accordingly.
- iv. It was decided to conduct examinations of last semester of undergraduate and post graduate classes for previous academic year i.e 2019-20 according to guidelines to be issued by the University in the course of time.
- v. It was suggested to avail benefit of e-resources to the students.
- vi. The decision was taken to plan extra-curricular activities according to Government of Maharashtra resolutions or circulars.
- vii. Meeting was informed that online 'Matrudin' programme will be organized on 18th August 2020.

4. Preparation of AQAR 2019-2020:

A review of preparation of AQAR 2019-20 was taken. It was decided to submit the AQAR within time.

At the end of the meeting Mr. Mandar Thakur, Coordinator IQAC proposed vote of thanks.

Mr. Mandar Thakur
Coordinator, IQAC



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I.Q.A.C.

Minutes of I.Q.A.C. meeting held on 1st December 2020

The meeting of I.Q.A.C. for the academic year 2020-2021 was held on Tuesday the 1st December 2020 at 3.15 p.m. In-Charge Principal Mr. Mandar Thakur chaired the meeting. Following points were discussed and decisions were taken.

1. Confirmation of the minutes of the last meeting:

At the beginning of the meeting Dr. Sangeeta Pande read out the minutes of the last I.Q.A.C. meeting held on 4th August 2020 and confirmed.

2. Review of the activities:

The meeting was informed on following points-

- i. Online lectures for SY and TY classes were started on 7th August 2020 as per University and Government guidelines. The lectures were conducted on Zoom Platform. The suggestions were given by IQAC regarding the various online platforms and Zoom was preferred.
- ii. 'Matrudin' programme was conducted in online mode on 18th August 2020. On that occasion the lecture was delivered by Mrs. Deepali Kelkar.
- iii. Online lectures for FY classes were started on 19th October 2020 as per University and Government guidelines.
- iv. The Constitution Day was celebrated on 26th November 2020 and the Preamble of the Indian Constitution was read out in the beginning of every online lecture.

3. Result Analysis:

Mr. Mandar Paranjape presented the analysis of the result of T.Y. classes for semester VI examinations for the academic year 2019-2020, which were supposed to be held in April 2020 but due to pandemic situation was held in October 2020. Following is the analysis:

Class	T.Y.B.Com	T.Y.B.A.	T.Y.B.B.I.	T.Y.B.M.S	T.Y.B.A.F
Pass %	97.79%	90.43%	98.11%	97.37%	94.34%

4. AQAR (2019-2020):

Preparation of Annual Quality Assurance Report to be sent to NAAC for the academic year 2019-2020 was reviewed in the meeting. The meeting was informed that the NAAC had extended the date for the



submission of AQAR to 31st May 2021 through its vide circular no. NAAC/GH/F.2.76/AQAR/2020 dated 7th October 2020.

5. Planning the activities:

- i. The discussion was held on technical preparation of the career guidance webinar on Banking Examination to be held on 9th December 2020.
- ii. The discussion was held on the celebration of 'Marathi Bhasha Pandharavada' (fortnight celebrations of Marathi Language) in view of Marathi Language Day to be celebrated on 27th February 2021. The discussion was held and suggestions were given to Marathi Bhasha aani Vangamay Mandal (Marathi literary Association).
- iii. It was suggested to organize a blood donation camp as NSS activity as there was great demand of blood. The discussion was held on the planning of blood donation camp.

At the end of the meeting Dr. Sangeeta Pande, IQAC member proposed vote of thanks.

Mr. Mandar Thakur
IQAC, Coordinator



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Minutes of I.Q.A.C. meeting held on 7th April 2021

The meeting of I.Q.A.C. for the academic year 2020-2021 was held on Wednesday the 7th April 2021 at 3.00 p.m. on Zoom Platform. Following points were discussed and decisions were taken.

1. Confirmation of the minutes of the last meeting:

At the beginning of the meeting, Mr. Mandar Thakur read out the minutes of the last I.Q.A.C. meeting held on 1st December 2020 and confirmed.

2. Review of the activities:

The meeting was informed on following points-

- I. Career guidance webinar on 'Banking Examinations' was organized on 9th December 2020 and 94 students benefited from it.
- II. Marathi Bhasha aani Vangamay Mandal (Marathi literary Association) organized online lecture on 'Marathitil Dnyanpeeth Puraskar Vijete' (Dnyanpeeth laureates in Marathi) by Dr. Shraddha Soman on 16th January 2021.
- III. Blood donation camp was organized by NSS in collaboration with J.J. Mahanagar Blood Bank, Mumbai and Rotary Club of Badlapur Industrial Area on 20th January 2021 and 21 bottles of blood were collected.
- IV. Marathi Bhasha aani Vangamay Mandal (Marathi literary Association) organized a State Level online 'Kavi Sammelan' (Poetry Conference) on 28th January 2021.
- V. Marathi Bhasha aani Vangamay Mandal (Marathi literary Association) organized online lecture by Ms. Yamini Pangaonkar on 27th February 2021 on the occasion of celebration of Marathi Bhasha Din (Marathi Language Day).
- VI. Eight women were felicitated for the contribution towards community service on the occasion of International Women's Day on 8th March 2021.

3. Planning for remaining academic year 2020-2021:

The meeting discussed and decisions were taken on the activities for remaining academic year 2020-2021. It was decided to organize online lectures on 'ICT training for students to avail benefits from library and to arrange lecture on MOOC's. The department of library science readily accepted the proposal on ICT training and the department of History accepted the proposal to organize online lecture on MOOC's. The detailed discussion was held on the online platform to be used. It was



decided that these lectures to be conducted on Zoom online platform. The meeting also discussed about the objectives and nature of the two lectures. It was decided to organize these lectures before upcoming examinations.

4. Plan for the academic year 2021-2022:

The discussion was held on the tentative planning of the programmes at department level for next academic year in view of restrictions on mobility by the Government and in view of online learning. Department of Economics put forward an elaborative plan of the activities. It was decided to conduct online webinars. Department of Accountancy proposed value added course in Tally Accounting. It was decided to prepare full proof plan of activities for the academic year 2021-2022 in purview of the situation.

At the end of the meeting Mr. Mandar Thakur, Coordinator IQAC proposed vote of thanks.

Mr. Mandar Thakur
Coordinator, IQAC



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ACTION TAKEN REPORT (2020-2021)

Date	Decision Taken	Action Report
04.08.2020	<ol style="list-style-type: none">1. To conduct online lectures2. To prepare academic calendar.3. E-resources for students.4. Organization of Matrudin programme.5. Co-curricular activities	<ol style="list-style-type: none">1. Online teaching started on Zoom Platform. Accordingly time table was prepared.2. Academic calendar was prepared according to University guidelines.3. E-resources in form of e-books made available for students. Study material in pdf format was made available to students through Google Classroom.4. 'Matrudin' programme was organized on 18th August 2020.5. Constitution Day was celebrated in online mode on 26th November 2020.
01.12.2020	<ol style="list-style-type: none">1. Career guidance2. Organization of programmes on the occasion of Marathi Bhasha Din3. Blood donation camp.	<ol style="list-style-type: none">1. Webinar on 'Banking Examinations' was organized on 9th December 2020.2. Two lectures related to Marathi literature were organized. A 'Kavi Sammelan' was organized.3. NSS unit organized blood donation camp on 20th January 2021.
07.04.2021	<ol style="list-style-type: none">1. To organize lecture on 'ICT training related to library for students2. To organize lecture on MOOC's	<ol style="list-style-type: none">1. Lecture on 'Easy Steps towards ICT' was organized on 11th April 2021.2. Lecture on 'Introduction to MOOC's SWAYAM Courses' was organized on 14th April 2020.