



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ADARSH COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution		DR.VAIDEHI DAPTARDAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02512691897
Mobile no.		9820613685
Registered Email		adarshcollege@rediffmail.com
Alternate Email		aqaradarsh@gmail.com
Address		Near K.B.M.C Office , At post Kulgaon
City/Town		Badlapur
State/UT		Maharashtra
Pincode		421503
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.Sangeeta Pande
Phone no/Alternate Phone no.	02512603050
Mobile no.	9423362201
Registered Email	iqac.adarsh2018@gmail.com
Alternate Email	pande.sangeeta@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.adarshcollege.avpskulgaon.net/AQAR/Adarsh%20College%20AQAR%202017-18_.pdf">http://www.adarshcollege.avpskulgaon.net/AQAR/Adarsh College AQAR 2017-18_.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.adarshcollege.avpskulgaon.net/Academic%20Calender%202018-2019%20(1).pdf">http://www.adarshcollege.avpskulgaon.net/Academic%20Calender%202018-2019%20(1).pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.78	2011	16-Sep-2011	15-Sep-2016
2	B++	2.84	2017	30-Oct-2017	29-Oct-2022

<b>6. Date of Establishment of IQAC</b>	02-Nov-2011
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular Meetings of IQAC	30-Jun-2018 02	15
Value Added Course and Add on Courses introduced	02-Aug-2019 02	160
Program for improving Skills of reading newspapers	29-Jun-2018 02	46
Competition on Book Preranadip	29-Sep-2018 04	54
Regular Celebration of International Yoga Day	21-Jun-2018 02	94
Developed online feedback system	12-Jun-2018 02	425
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Directorate of Higher Education	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme	GOVT	2018 365	8100
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to OBC Students	GOVT	2018 365	871950
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to SBC Students	GOVT	2018 365	3900
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to VJNT Students	GOVT	2018 365	54710
OBC, SEBC, VJNT & SBC Welfare Department	Tuition Fees and Examination Fees to OBC Students	GOVT	2018 365	199200
OBC, SEBC, VJNT & SBC Welfare Department	Tuition Fees and Examination Fees to SBC Students	GOVT	2018 365	5650
OBC, SEBC, VJNT & SBC Welfare Department	Tuition Fees and Examination Fees to VJNT Students	GOVT	2018 365	92850
Social Justice and Special Assistance	Government of India Post-Matric	GOVT	2018 365	1303830

Department	Scholarship			
Social Justice and Special Assistance Department	Post-Matric Tuition Fee and Examination Fee (Freeship)	GOVT	2018 365	379600
Tribal Development Department	Post Matric Scholarship Scheme (Government Of India )	GOVT	2018 365	521810
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
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Upload latest notification of formation of IQAC	<a href="#">View File</a>
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<b>10. Number of IQAC meetings held during the year :</b>	5
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	<a href="#">View File</a>
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<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
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<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
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<ul style="list-style-type: none"> <li>Conducted Value added Course and Add On Courses</li> </ul>
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<ul style="list-style-type: none"> <li>Assisted in planning and organization of Seminars and Workshops</li> </ul>
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Organised Skill Enhancement Program for students for improving reading skills and other skills
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Organised International Interdisciplinary Conference 'New Pathways to World Development: Opportunities and Challenges'
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<ul style="list-style-type: none"> <li>Organised Book Exhibition for students of college and also for the schools of Adarsh Vidya Prasarak Sanstha</li> </ul>
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes				
To improve Academic quality of the students.	1. Practice tests, Thorough revision, exam oriented guidance lectures were conducted.				
To enhance the skills of the students	Value Added Course, Add on Courses Conducted, Workshop on Capacity Building was organised, Program on Improving reading skills was organised, Competition on book was organised				
Organisation of Conference/ Workshops	International Interdisciplinary Conference on 'New Pathways to Development: Opportunities and Challenges was organised				
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Governing Council</td> <td>24-Dec-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Governing Council	24-Dec-2019
Name of Statutory Body	Meeting Date				
College Governing Council	24-Dec-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	24-Jul-2017				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2019				
Date of Submission	04-Aug-2019				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Institution is using MIS of Government of Maharashtra. There are two modules i.e. Staffing Information and Academic Information. There are four sub modules under Staffing information which consist general details of courses conducted in the Institution, Total approved seats, details of Approved Seats, Designationwise, details of Approved Seats Subject Wise. There are thirteen sub modules of Academic Information which consist of details of research activities in the Institution				

Ph.D, details of M..Phil Students, details of the Minority Students Enrolment, details of Physically Handicapped Students Enrollment, hostel facility, scholarship availing students, availability of physical education facilities, details of library, details of expenditure on physically handicapped students, break up of fees received, examination results, and expenditure status of plansscheme.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective implementation of the curriculum academic calendar is prepared. The teachers also prepare master timetable, department wise timetable. Topic allocation of a course and module is done during departmental meetings. Time Table Committee is appointed at the beginning of the academic year. Personal timetables are prepared by the teachers. The departments review the teaching plans periodically. The faculty of the college prepares semester wise teaching plans in every subject & implementation is reviewed by the principal and heads of departments. Teachers attend workshops for the changes in the syllabus. The college takes every care for completion of the syllabus prior to the examination & keeps time for extensive revisions & writing practices. The college organizes guest lectures for third year students appearing for university examinations. The college takes initiative in organizing syllabus related workshops jointly with Board of Studies. Curriculum is determined by the university and lectures allotted to the topics are also specified by the Board of Studies in the respective subject. The college undertakes following means for effective delivery of curriculum. The curriculum in the subjects is notified to the teachers by forwarding communications received from the university from time to time. Teaching plans are prepared at the departmental levels on the basis of the teaching days in the term. Teaching plans are sent to IQAC mail. The faculty members discuss the same with the students in the beginning of the academic year. The curriculum is discussed in detail with paper pattern and expected learning outcomes in the introductory lectures by the teachers. Project works and tutorials or tests are conducted by the subject teachers as per the specifications of the University of Mumbai. The college provides ICT tools like OHP, Laptops for making curriculum delivery more effective Syllabus is completed within stipulated time and revisionary lectures are engaged. The syllabus is designed by the University of Mumbai and communicated through the circulars. The syllabus is displayed in the staff room notice board, library. Changes in syllabus are informed and given wide publicity through Staff meeting with the principal and also staff room notice board. Syllabus copies are kept in the library and with departments. Syllabus related workshops are organized by the Board of Studies and faculty members attend the same. Support from the University- The University frames the syllabus and it is informed to the college and faculty. Allocation of lectures per module in every course is given by the University. ? Board of Studies in respective subjects organizes workshops on the revised syllabus. Teachers are relieved for Refresher, Orientation, Short Term courses as per the requirement. The college

provides ICT facility, teaching aids, C.D. Collections etc. for enhancing the quality of teaching. The syllabus revision workshops provide relevant circulars and updates. Efforts are made by the library for purchasing reference books based on suggestions given by the teachers through requisition forms.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Life skills and Personality Development	03/08/2018	56
Add on Course in Tally Accounting	04/08/2018	65
Add on Course in Mutual Funds	02/08/2018	47
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	HR Practises, Risk Management	32
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil

Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The organization uses the online feedback system to get inputs about the teaching learning process and faculties from the students. Different feedback systems are used for different stakeholders. Online feedback systems, personal interactions, class guardian schemes, parents meeting are some of the systems used for the purpose. We have a practice of collecting feedback about teaching and learning process through online forms. During class guardian students meeting, the students are asked to share their difficulties, problems with the class guardian. The class guardian prepares a report for the respective class and submits to the principal. The necessary action on the report is taken by the principal where ever necessary. In the parents meeting, the parents are asked to give specific suggestions and improvements. The principal provides appropriate answers and suitable suggestions are taken forward for implementation. Till 201617 the college used to take feedback from students in physical form. However, we started online feedback system during 1819 particularly to obtain feedback from present and past students. Feedback forms are generated using Google forms and it is sent in the form of a link to the students. Constant follow up of the students is taken as far as filling of the forms is concerned. Feedbacks on teaching -learning process and infrastructure are obtained from the present students. Separate forms are developed for the purpose. Responses to the teaching learning process are discussed in the IQAC meeting and concerned teachers are told to make the improvements. The feedback on infrastructure primarily relates to admission procedure, office systems, library and campus cleanliness. The students are asked several subquestions on above areas to know their opinion on the infrastructure availability and maintenance. The feed backs are analyzed and presented by the software system. The responses are discussed at different forums like IQAC and staff meetings to introduce changes to accommodate suggestions given by the students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	F.Y.B.A	240	163	163
BCom	FYBCOM	240	209	209
BA	SY BA	240	127	127
BCom	SY BCOM	240	174	174
BA	TYBA	240	104	104
BCom	TYBCOM	240	110	110
BMS	FYBMS	60	23	23
BMS	SYBMS	60	32	32
BMS	TYBMS	60	44	44
MA	Part-I	180	40	40



MA	Part-II	180	28	28
MCom	Part-I	180	21	21
MCom	Part-II	180	49	49
PhD or DPhil	Business Economics	10	5	5
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1322	143	22	12	12

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	15	4	1	1	5
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor is an experienced trusted advisor who gives help advice especially at work, school or college. It is the need of the young students in our college, to know more about their career choice, subject choice and advice for better performance in the examination. Many times they are in need of emotional support encouragement therefor we help them through different ways. In our college we appoint Class Guardian (Teacher) for every class. Frequent meetings are conducted. In these meetings students are guided about their role in college, facilities available to them and also various opportunities available to them. The class Guardian teacher works as a Mentor for his class he helps students in their difficulties encourages them to participate in various college activities competitions. After teaching hour's students meet their teachers for their queries or extra guidance in studies personality development as when required is given to students. In the class guardian meeting students are given all information about the activities of the colleges. Students are encouraged to talk about their difficulties, their suggestions are welcomed. Class guardians submit the report of meeting to Principal. As per suggestions received by students changes are made. Before examinations mentees are given special guidance on how to study for examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1465	22	1:67

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	11	4	3	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Vaidehi Daptardar	Principal	Received Excellence examiner Award at national level accreditation of IMC RMNQA cycle 2018
2018	Dr. Vaidehi Daptardar	Principal	Nominated as the Core Committee member of Executive Council of Rashtriya Samaj Vidnyan Parishad, New Delhi
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	12101201	SEM I	03/12/2018	22/01/2019
BA	12102201	SEM II	13/05/2019	03/06/2019
BCom	22101201	SEM 1	07/12/2018	21/01/2019
BCom	22102201	SEM II	13/05/2019	03/06/2019
BMS	82101201	SEM I	10/12/2018	07/01/2019
BMS	82102201	SEM II	12/04/2019	30/05/2019
BA	12203201	SEM III	30/10/2018	21/12/2018
BA	12204201	SEM IV	04/05/2019	29/05/2019
BCom	22203201	SEM III	02/11/2018	21/12/2018
BCom	22204201	SEM IV	04/05/2019	27/05/2019
BMS	82203202	SEM III	01/11/2018	22/12/2018
BMS	82204202	SEM IV	04/05/2019	29/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A good results is one of the basic objective of our college, we help our students in every possible way for their better results. For continuous evaluation of the students we use following various ways 1) Immediate Revision After completing subtopics /topics we take immediate revision for better memory, in which questionanswers, Discussions are held. 2) Class tests Teachers conduct class tests in their subjects periodically to test their understanding

and progress. 3) HomeAssignments Students are given various topics for home assignments, in which they have to do the reference work for better understanding of their topic. 4) We also encourage students to prepare power point presentation for their project work or Home assignment. 5) Extensive Revision Lectures Before the Examination Teachers conduct revision, in which extensive revision of the syllabus is done which definitely helps them in better performance in exam. 6) Remedial Lectures We conduct remedial lectures for students who failed in the examination to help them for better performance. 7) Online question papers delivery system is implemented as per guidelines of Mumbai University for 1st, 2nd 3rd year students. 8) Summative Evaluation is as per Mumbai University guidelines. 9) Photocopy of answer books, revaluation and verification of marks facility is provided to the students on their demand. 10) Ordinance 0.5050 of University Act is followed. 11) Synoptic answering and marking skill is given before doing assessment work. 12) Moderation and grace marking is done. 13) Question banks are given to the students. 14) OSM evaluation is done for answer books of TY classes' students by the concern teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

It is our practice to prepare Academic Calendar to implement it. The Institute prepares Academic Calendar before beginning of the Academic year. It is made available to the students through prospectus and website. It contains planning for each term including beginning and end of the term, commencement dates of examinations, public holidays term vacations prescribed by University of Mumbai. It also contain dates of our special programs like Welcome Address by Principal, Celebration of Matrudin, Parents Meet, Public Holidays and Annual Social etc. We always successfully try to adhere to this calendar. In 201819 we conducted many programs as per this calendar. It also contains Cultural programs like Harmony, Business Fair, National Integration Day planning for workshops and seminars. Before preparing academic calendar we constitute a committee and detailed discussion is held about the conduction of various activities. Preparing of Academic Calendar helps in proper planning implementation of various college activities, not only that it also helps in avoiding the overlapping of the activities. It also provides time span for the preparations. During the Academic Year 201819 University prepared timetables for all examinations of UG PG classes and we followed it for conducting the exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
12305201	BA	TYBA SEM V	98	73	74.49
12306201	BA	TYBA SEM VI	98	81	82.65
22305201	BCom	TYBCOM SEM V	110	58	52.73

22306201	BCom	TYBCOM SEM VI	110	68	61.81
82305202	BMS	TYBMS SEM V	44	26	59.09
82306202	BMS	TYBMS SEMVI	44	36	81.81
22305003	BCom	SEM V Banking & Insurance	47	43	91.49
22306003	BCom	SemVI Banking & Insurance	52	52	100
22305202	BCom	SEM V Accounting & finance	60	43	71.67
22306202	BCom	SEM VI Accounting & Finance	58	51	87.93
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://docs.google.com/forms/d/1MhwmvGc3tTDX\\_aZGvpDeG4Np\\_OroyqGul\\_tjG-JVcU/edit#responses](https://docs.google.com/forms/d/1MhwmvGc3tTDX_aZGvpDeG4Np_OroyqGul_tjG-JVcU/edit#responses)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Business Economics	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	3
Philosophy	3
Accountancy	2
Library	2
Self Financing	1
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	3	1	7
Presented	5	4	Nil	Nil

papers				
Resource persons	2	1	Nil	11
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of Yoga Day	Swami Vivekanand Kendra, Badlapur Branch	3	89
Tree Plantation	Sangopita, Bendshil	2	35
Program on Water Conservation	NGO Vasundhara Sanjivani, Thane	2	40
Awareness Program on Railway Safety	Lok Jagar Manch, Thane	2	40
Streetplay Rally on Cleanliness	KBMC	2	125
Voter Awareness Campaign	KBMC	3	17
Organ Donation Awareness	Spandan Foundation, AMBERNATH	2	45
Workshop on Waste to Compost	NSS	2	137
Disaster Management Training	Civil Defence Thane	2	35
Street Play on Road Safety	NSS Unit University of Mumbai	2	13
Pulse Polio Eradication	KBMC	2	25
Community Flag Hoisting	Sahayog Ashram, Satyam Shivam sundaram Society	7	48
Lecture on Human Excellence by Dr. Varun Manek	NGO Divine India Youth Association, Mumbai	2	131
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Sangopita, Bendshil, NGO	Tree Plantation	2	35
NSS	NGO Vasundhara Sanjivani, Thane	Water Conservation	2	40
NSS	NGO Lok Jagar Manch, Thane	Awareness Program on Railway safety	2	40
NSS	Local Govt. Kulgaon Badlapur Municipal Council	Cleanliness Rally and Street plays	2	125

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Placement	Job Training	NIIT/ICICI	28/01/2019	28/01/2019	54
Internship	Job Training/ Project Work	Best Practices in the field of H.R.: PARTEX INDUSTRIES	04/06/2018	03/07/2018	1
Internship	Job Training/ Project Work	ETHENA Drug delliver and solutions pvt ltd. :a case study	04/06/2018	03/07/2018	1
Internship	Job	A case	04/06/2018	03/07/2018	1

	Training/ Project Work	study of volvoline cummins pvt. Ltd.			
Internship	Job Training/ Project Work	A case study of ASB pvt. Ltd.	04/06/2018	03/07/2018	1
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IQAC Cluster	30/08/2018	Helping, Sharing Knowledge, activities	2
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	12571	1685385	611	121447	13182	1806832



Books						
Others (specify)	12413	2039711	223	54570	12636	2094281
e-Books	3135000	2950	Nil	Nil	3135000	2950
e-Journals	6000	2950	Nil	Nil	6000	2950
CD & Video	301	9923	9	Nil	310	9923
Weeding (hard & soft)	2584	279726	Nil	Nil	2584	279726
Journals	Nil	Nil	75	63827	75	63827
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	56	1	1	2	2	7	7	10	7
Added	0	0	0	0	0	0	0	0	0
Total	56	1	1	2	2	7	7	10	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LIBRARY BLOG	<a href="https://adarshcollegelibrary.blogspot.com/">https://adarshcollegelibrary.blogspot.com/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.5	1.94	10	3.56

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Adarsh College provides various resources and follows various policies for the utilization and maintenance of all academic and support facilities. Our infrastructure includes 'L' shaped, G2 storeyed building, consisting of 19 spacious class rooms of around 1000 square feet each, Computer Laboratory with internet connection, Language Lab, spacious library having collection of 27000 books with Reading Room facility having capacity of 80 students each for Girls and Boys. The Smart Class room adds value to the delivery mechanism as modern Teaching method. The computer lab has a facility of AC. It is used by students and teaching staff. It is also used for OSM evaluation for university examination. It is maintained by in charge of Computer lab. He looks after the lab and maintains records of students utilising it. The repairing and maintaining the computers is done by technician who visits regularly. The computers and printers / computer soft wares are under AMC and password protected. The licensed soft wares and security system ensure authentic use. The checks are monitored vide CGC meeting reporting and necessary interference if any required for improvement in the situation. For all work related Computer including software maintenance office Automation, online admission and students data base, Electronic, repairs and maintenance The classrooms are well equipped with boards, lights facilities. If the students are having any complaints regarding classroom facilities they discuss it with the class guardians. Class guardian reports the matter to the principal for further action. The maintenance and cleaning of Classrooms, computer lab is done with the help of nonteaching staff. Electrical and plumbing work is done by local experts. Maintenance of Xerox machines and copier is done by suppliers. Library: The library has separate room for boys and girls with capacity to accommodate more than 100 students each. We have collection of rare books in the subject of History, Economics etc. our library runs a separate blog for knowledge sharing. Library is partially computerized using library software. The requirement and list of books is taken from concerned departments, final approval is taken from principal. The library staffs looks after the maintenance of books and other equipment of library. To ensure return of books 'no due' is mandatory before getting the results. Sports Spacious Play Ground for Sports activities with indoor gymkhana including Table Tennis Academy at the College Building gives opportunity to the students for keeping themselves fit and fine. A sport in charge looks after the maintenance of Gymkhana.

[https://drive.google.com/file/d/1n2XB2Hdq0iGiZ\\_kTyftw2LDwKGBbqcth/view](https://drive.google.com/file/d/1n2XB2Hdq0iGiZ_kTyftw2LDwKGBbqcth/view)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme	3	8100

b)International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Celebration of International Yoga Day	06/06/2018	89	Swami Vivekananda Kendra, Kanyakumari, Badlapur Branch
Program on How to read newspaper	29/06/2018	46	IQAC members
Competition on Preranadip for enhancing reading skills	29/09/2018	54	IQAC, Swami Vivekananda Kendra, Kanyakumari, Badlapur Branch
Workshop on know Yourself	17/07/2018	58	Mr. Rajiv Diwan, IQAC members
Workshop on Know Yourself II	10/08/2018	52	Mr. Rajiv Diwan, IQAC members
Focus Academic Festival	25/01/2019	180	Self Financing Staff
Workshop on Capacity Building for SY. TY SFC	10/01/2019	80	Self Financing Staff
Workshop on College to Corporate	11/02/2019	51	Self Financing Staff
Book Exihibition and Lecture on Employment Opportunities in the field of Library	08/08/2018	200	Library, Granthsakha, IQAC
Remedial Coaching	13/09/2018	65	Teaching staff
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Employment Opportunities in the field of Library Lecture on	Nil	58	Nil	Nil

2018	Placement Drive by Ms Swati Ambore, Placement Consultant	Nil	86	Nil	Nil
2019	Placement Program by NIIT, Thane and ICICI ltd	Nil	54	Nil	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIIT ICICI Bank	54	5	NA	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	16	B.COM	Commerce	Adarsh College	M.Com Part I
2019	9	BA	Marathi	Adarsh College	M.A. Part I
2019	9	B.A	Economics	Adarsh College	MA Part I
2019	5	BA	History	Adarsh College	MA Part I
2019	4	B.Com (Accounting & Finance)	SFC	ARMIET College, Shahapur	M.B.A
2019	6	B.Com (Accounting & Finance)	SFC	IDOL, University of Mumbai	M.Com Part I
2019	3	B.Com (Accounting & Finance)	SFC	IDOL, University of Mumbai	M.Com Part I

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Civil Services	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabbadi (Boys)	College	48
Kabbadi (Girls)	College	48
KhoKho (Boys)	College	48
KhoKho (Girls)	College	36
Volleyball (Boys)	College	96
Volleyball (Girls)	College	96
Cricket (Boys)	College	144
Cricket (Girls)	College	48
Shotput (Boys)	College	20
Shotput (Girls)	College	12
Javillian Throw (Boys)	College	18
Javillian Throw (Girls)	College	13
Long Jump (Boys )	College	22
Long Jump (Girls)	College	12
Running (Girls)	College	24
Running ( Boys)	College	49
Tie King/Saree Queen	College	8
Rangoli	College	7
Mehandi	College	4
Focus Academic Festival	InterCollege	180
Business fair	College	20
Annual Gathering	College	35
Mr.Adars/Ms Adarsh	College	10

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver Medal in	National	1	Nil	9333	Ms Priyanka

	Cross Country					Bhopi
2018	Winner at Khokho	National	1	Nil	9194	Ms.KavitaGhanekar Ms.PriyankaBhopi
2018	Runner in Khokho	National	1	Nil	6676	Mr. Jitesh Mhaskar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council was formed as per Mumbai University guidelines. Our toppers were included in managing activities of various committees throughout the year and they were helping the class guardians as and when required. In some of the classes the toppers are nominated as the class representatives. They help in collecting the assignments from students Our college has very good tradition of inclusion of our students and exstudents in various committees. Every year one of our students is nominated as a member of IQAC. For 201819 Ms Pradnya Chandanshive was a member of IQAC. One of our past Students Mr Ananta Gharat (History) was a member of IQAC. Our Ex student Mr.Amol Bhave, who is working as Serial Film Director, is now the member of our college Development Committee. He contributes in the meetings by giving his valuable suggestions on various college related issues. Students were given various responsibilities during the competitions and annual social gatherings that are organised in the college. They worked as volunteers for these programs undertaking the responsibilities of registration, time keeping and also managing events. During interschool and intercollegiate events organised on the occasion of Matrudin , Focus Academic festival, Harmony -cultural festival students help the event managers.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni help during organisation of NSS camp, Community Flag Hoisting. Many of the Alumni visit college on 15th August and 26th January. They give training to present volunteers for Community Flag Hoisting.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is accomplished by establishing committees for various purposes for programs to be organized by the college. In

the Academic year 201819 the college organized International conference on 'New Pathways to Development: Opportunities and Challenges'. To ensure the successful organization of the conference core committee and sub committees were formed under the convenorship of the Principal. The core committee was assigned the responsibility to ensure the participation of teachers from other colleges and of publication of the research papers in an online journal. Dr Sangeeta .Pande and Mr.Mandar Paranjape dealt with the editor of the online journal to ensure that the research papers are published, edited as per the norms of the journal. Prin. Daptardar took the responsibility of inviting international dignitaries as the guest speakers for the said international conference. Other staff members were involved in different committees like hospitality, registration, etc. Community flag hosting is another event coordinated by the institution that involves decentralization and participative management, in community flag hoisting the flag hoisting ceremony is organized at seven different places in the surrounding residential localities. The program is organized on 26th of January and 15th of August every year to coordinate in the successful organization of the flag hoisting ceremony teachers are given the responsibility of the location where the ceremony is to be organized. NSS volunteers are designated for every location to help the members of the residential complex in organization of the community flag hoisting program. In above programs a care was taken that every individual from teaching and nonteaching staff was involved and played important role in the execution of the plan.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being affiliated institute to University of Mumbai the college does not have autonomy to frame curriculum however teachers of the college work on the committees appointed for curriculum development. The faculty members are deputed to participate in workshops on curriculum organized by the University of Mumbai. Department of Economics had organized workshop on change in syllabus IN the subject of Economics in the year 201819.Faculty members are adequately informed about the curriculum development activities organized by the University of Mumbai. The faculty is also encouraged to enroll online short term programs for up gradation to handle changes in curriculum.
Teaching and Learning	For evaluation of teaching and learning process the institution has introduced online feedback system as stipulated by NAAC. The feedback system provides valuable inputs on the improvements required in teaching and learning process. The teachers are



encouraged to use ICT techniques like PowerPoint presentations in teaching. Interactive sessions are encouraged to ensure the student's involvement in the teaching and learning process. The staff academic forum organizes different programs and presentations on contemporary issues to scale up teachers ability to manage teaching and learning process.

Examination and Evaluation

Examinations and evaluation process is governed by the rules and regulations imposed by the government of Maharashtra, UGC and University of Mumbai. In the year 201819 all the examinations were conducted by the University of Mumbai hence the institution did not have liberty to have a strategy of its own for examinations and evaluation. University of Mumbai conducted examinations for all the classes and faculties under uniform timetables which the college strictly adhered to. In evaluation process the college participates in onscreen marking system introduced by the University of Mumbai for the third year classes. Standard practices like preparation of model answer paper or scheme of marking, moderation by external examiners are strictly observed to ensure the maintenance of standards of evaluation process.

Research and Development

- The teaching faculty is encouraged to write and publish research papers in UGC recognized journals. Out of 10 faculty members working in aided section, 5 faculty members have been awarded Doctorate in their subjects and two members are about to complete the submission process. The Economics Department runs the PhD centre in the subject Business Economics under the guidance of Prin. Dr. Vaidehi Daptardar. So far 3 researchers registered with the center have been awarded PhD. IQAC of the college organized an international conference to encourage faculty members to get involved into the research work. For development of faculty members varieties of programs are organized by IQAC, staff academic forum and other committees functioning in the college. The faculty members are given responsibility of the college activities in rotation to sharpen their



<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>administrative and managerial skills.</p> <p>Library consists of separate reading halls for boys and girls and a separate section for research students. The library is equipped with books, periodicals, reference books, maps etc. Library operates its own blog and also provides online publications to the students and faculty. The library use systems like QR code to provide supporting data to the students. ICT is used in teaching learning process as well as in administrative processes. The college is having equipped computer laboratory, website, and online feedback system. ICT also includes administrative software used for the accounting, filing, admission and result processes. The physical infrastructure includes classrooms, administrative offices, departmental rooms and other facilities. The college is also having auditorium having 300 plus seating capacity. The college has a vast playground which is a shared facility belonging to the parent organization.</p>
<p>Human Resource Management</p>	<p>Human resource management policy is subject to the rules and regulations framed by the Government of Maharashtra and University of Mumbai. The faculty members working on aided section are given all the financial and nonfinancial benefits as stipulated by the government of Maharashtra. Time bound career advancement schemes are implemented as and when the faculty members and members of nonteaching staff become due for the same. In addition to the statutory measures the institution organizes programs for the upgradation of teaching and nonteaching staff members. Staff in selffinancing section is provided with annual increments and provident fund contribution.</p>
<p>Industry Interaction / Collaboration</p>	<p>Industry interaction and collaboration relates to the academic and non economic activities organized with the help of the corporate entities. The college collaborated with Bombay Stock Exchange, Forum of Free Enterprises and IMC RBNQA. The college is affiliated to several social and cultural institutions in the surrounding area. The college invites experts from different fields to</p>

	interact with the students on varieties of concepts like personality development, skill development, etc.
Admission of Students	<p>Admission process starts from preparation of the prospectus for traditional as well as selffinancing courses. Availability of the seats for admission is given publicity in and around the campus of the college.</p> <p>Admission process is conducted according to the directives of University of Mumbai. Admission process in the year 201819 was conducted through the online portal and the students were required to deposit admission fees in the bank account to make the system cashless. The admission was given on the basis of the merit list however, the students of school run by parent organization are given priority over the students coming from other organizations.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To ensure timely updation of information, software development was undertaken. Online admission process and feedback system is introduced. The data collected from feedback is taken into consideration while planning the activities.
Administration	Egovernance systems in the administration include biometric attendance, CCTV coverage, and office software. The college works in LAN system which facilitates easy access to the office information and record keeping.
Finance and Accounts	The college is a part of egovernance system administrator by University of Mumbai, Government of Maharashtra and other government authorities. The regulatory filings relating to financial matters are completed through online process. Accounting systems are standardized as per the need of the administrative process.
Student Admission and Support	Student admission starts through online form submissions. Admission process also involves the online enrollment with the University of Mumbai. The students can also access website of the college for obtaining information about the admission process

<b>Examination</b>	<p>The examination system partially consists of e-governance mechanism. Examinations conducted by the University of Mumbai consist of sub-systems like downloading of question papers, online attendance recording and many more. The teaching faculty also participates in onscreen marking system introduced by the University of Mumbai. The college is a micro assessment center for the same. Result process is done with the help of the software having a system of checks and balances. Results are displayed on the college website.</p>
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Vaidehi Daptardar	Empowerment of IQAC and NAAC New Guidelines	Satish Pradhan Dnyanasadhana College	2500
2018	Dr. Sangeeta Pande	Empowerment of IQAC and NAAC New Guidelines	Satish Pradhan Dnyanasadhana College	2500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	23/08/2018	12/09/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	9	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All facilities incentives as per Government Norms	All facilities incentives as per Government Norms	Government Scholarships as mentioned in Part A , Book Bank Scheme

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, as per the norms applicable to the organizations registered under Public Trust Act, the college conducts internal as well as external audits at the end of the financial year. Independent Auditors are appointed to conduct internal as well as external audit. The Audit Reports are placed in the meetings of the governing bodies and parent organization.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Pitambari Products Pvt Ltd	50000	Sponsorship for Matrudin Program
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Principal
Administrative	Yes	Statutory Auditors	Yes	Internal Auditors

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal ParentTeacher Association. The parents participate in the activities organized by the college depending upon their convenience and on invitation by the college. Parent’s participation is expected in the following events. • Matrudin Celebration • Annual Prize Distribution • 7 days Residential camp of NSS

6.5.3 – Development programmes for support staff (at least three)

Felicitation of Support Staff on Achieving Higher Qualification

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Development of Addon and Value Added Courses • Online Feedback System • IMC RBNQA Evaluation

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Nil

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Value Added Course and Add on Course were introduced	30/06/2018	02/08/2018	13/10/2018	160
2018	Organisation of Capacity Building Workshops	30/06/2018	17/07/2018	10/08/2018	58

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Two Day Workshop on Pre marriage Counselling	03/07/2019	04/07/2019	60	Nil
Matrudin Felicitation of Motherhood	10/09/2018	10/09/2018	213	93
Yuva Din	12/01/2019	12/01/2019	66	7
Discussion on 'Are Women Empowered?'	08/03/2019	08/03/2019	200	150
Survey on 'Status of Women'	14/01/2019	18/01/2019	10	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of Solar Energy Swacchata Abhiyan Rally Celebrating one day as No Plastic no Vehicle Day Tree Plantation Rainwater harvesting

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Physical facilities	Yes	4
Ramp/Rails	Yes	4
Scribes for examination	Yes	3

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	7	7	15/08/2018	03	Community Flag Hoisting	Communal Harmony	56
2018	1	1	10/01/2019	02	Career Projects	Opportunities for Career	60
2018	1	1	14/01/2019	02	Status of Women Survey	Women Empowerment	11
2019	7	7	26/01/2019	02	Community Flag Hoisting	Communal Harmony	56

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code Of Conduct for students	13/05/2018	for all students who take admission in our college are given prospectus which mention code of conduct for students following unfair means during exams, not following proper dress code are indiscipline related matters which are handled in such a way to avoid future occurrences, such students are given counselling, positive punishment is given like working in the library or office

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International	21/06/2018	21/06/2018	89

Yoga Day			
University foundation Day	18/07/2018	18/07/2018	14
Guru Pournima	27/07/2018	27/07/2018	131
Tree Plantation	25/07/2018	25/07/2018	35
Lecture on Water Conservation	18/08/2018	18/08/2018	40
Awariness on Cleanliness	08/09/2018	08/09/2018	125
Vishwabandhutva din Universal Brotherhood day	11/09/2018	11/09/2018	115
Gandhi Jayanti	02/10/2018	02/10/2018	47
Community Flag Hoisting	15/08/2018	15/08/2018	50
Voters Awareness	29/09/2018	29/09/2018	17
Lecture on Organ Donation	29/09/2018	29/09/2018	45
Constitution Day	26/11/2018	26/11/2018	330
Yuva Din	12/01/2019	12/01/2019	73
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation is a regular activity
collection of Nirmalya ( Religious waste during Ganesh festival)
Reusing papers for Administrative Purposes
Celebration of no vehicle, no plastic day
Organization of Best out of Waste competition for students
Workshops on Waste to Compost

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

**Title:** Community Flag Hoisting Being a citizen of India it's our fundamental duty to cherish and follow the national ideals which inspired our national struggle for freedom. Independence Day and Republic days are celebrated to revive our national spirit. It reminds us our duty of maintaining and preserving communal harmony, sovereignty and integrity of India. Educational institution plays an important role in this regard. Almost In every educational institution Flag Hoisting ceremony takes place on 15th August and 26th January, but our Institution thought of going beyond this and reaching out to community, so we started 'Community Flag Hoisting' ? **Goal:** To create awareness about National Integration and to develop Communal Harmony among the students and community. There is need to inculcate value of Patriotism among students. ? **Context:**It is observed that Flag Hoisting ceremony is attended by few citizens as their national duty. Instead, it is treated as a holiday. To create awareness among members of the community, we encourage organization of Flag Hoisting on Independence Day and Republic Day in residential complexes and private institutions. ? **Practice:** On Independence Day and Republic Day flag hoisting ceremony is organized by residents at 10 different places in the



vicinity and the ceremony is coordinated by faculty members and NSS volunteers from hoisting to lowering of the national flag. We are conducting this activity of national importance for last 16 years. Prior to Independence day training is given to volunteers regarding flag hoisting. They are made aware about the rules and regulations regarding proper handling of national flag. Our ex volunteers give training to present volunteers. ? Evidence of Success: The residents at the respective places are actively involved in this program and they have accompanied in this venture for 16 years without fail. ? Problems: There is absolutely no problem in organizing this activity. Title: Matrudin ? Goal: To appreciate and salute role of Mother and to express gratitude towards Motherhood. ? Context: The objective of the college is not only to impart education but also to inculcate basic human values. With this motive the college celebrates ?Matrudin 'in respect of importance of motherhood in life of an individual. The college celebrates this program in collaboration with Pitambari Products Private Ltd. ? Practice: The college felicitates a wellknown woman working in the society with ?Vansudhara Mata Puraskar'. In addition to this the mothers of the students who take hard efforts in educating their wards in spite of adverse conditions, are awarded with ?Palak Mata Puraskar'. Since 201819 the scope of program is further expanded. In addition to Eminent Women who contributed to society one Institution is also felicitated with an Award. The award winners share their experiences about their journey. They also discuss about how they overcome the problems. Their experiences enriches students and all the audiences Program is conducted in two parts. In first part of the program theme based interschool and intercollegiate competitions are organized and in second part felicitation function is organized. On this day opportunity is given to prize winners to present their talent before the audience. ? Evidence of Success: The response is overwhelming from K.G. to P.G. students. Initially it was restricted to Badlapur, but now we organize this program at district level and it is now open for colleges and schools in Mumbai region. Some of the local citizens also attends the programs. ? Problems: There is no problem as such. In fact it is well appreciated by the community and we got sponsorship from Pitambari Group. 1. Title: Business Fun Fair (StartUps) ? Goal: To develop entrepreneurial spirit among the students ? Context: Students are provided an opportunity to use and sharpen their business skills by collaborating with their friends. They are encouraged to contribute Seed Capital for their Business Model. ? Practice: Students are allotted stalls at nominal rent and allowed to sell products either readymade or prepared by themselves. They are given freedom in pricing and marketing. ? Evidence of Success: It is observed that the students collaborate with each other and contribute capital to earn reasonable profit from the venture. This activity is gaining increasing response from the students. ? Problems: Preparation of project plans and documentation is not done by the students as expected. However, organizing committee helps the students in preparation of business plans.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://www.adarshcollege.avpskulgaon.net/healthy\\_practices.htm](http://www.adarshcollege.avpskulgaon.net/healthy_practices.htm)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adarsh College of Arts and Commerce is housed in lush green campus of 13 acres of land, having large playground. It imparts education in faculty of Arts, Commerce and SelfFinancing Courses. It is situated in a prime locality near the Badlapur railway station. Primary focus of the college is to improve academic performance of the students and to imbibe social and cultural values among them



through organisation of curricular and cocurricular activities. The institution is running its activities with social binding and commitment having networking with Rotary Club, KBMC and Local as well as Mumbai based NGO's. Matrudin is our flagship program and Community Flag Hoisting, Business Fair ( Start Up Initiative) , Focus (an annual academic Fest) and yearly organisation of seminars and conferences on current issues give an edge over others. College organise Matrudin in recognition of the Motherhood by felicitating two mothers who work to continue education of the children in adverse economic conditions. This practice enlightens and encourages the students to respect their parents, understand importance of the motherhood. On that day an eminent Woman who contributed in society and an organisation who does excellent work in the field of social work are felicitated . Their experience and guidance motivates the students to achieve excellence and to be socially oriented. Almost in every educational institution Flag Hoisting takes place on 15th August and 26th January. College goes beyond this and also organises Community flag Hoisting at residential complexes and private institution. College encourage the students for sports activities, for physical fitness, Thalesaemia checking and health related guidance form our regular activities 'Harmony' culture competitions are organised to enhance their hidden potentialities. Focus an academic festival is organised at intercollegiate level for selffinance students. It provides them an opportunity to work in a team, to develop their communication skills. During the festival mock interview competition is organised which prepares students for facing the interview. Capacity Building and personality Development workshops are also organised. Extension activities like NSS and DLLE attempts to imbibe social and community fervour among student volunteers. It aims at personality development through community service. NSS unit regularly organises Tree plantation, Cleanliness drive, Environmental awareness program etc. Celebration of National Integration Day is distinct activity. On this day the class selects one state and they depict the culture of that state in the allotted room through festivals, food, history, geographical features, dance etc. Celebration of International Yoga day, Universal brotherhood day, Constitution day, International women day are regular features of college activities. Seminars and Conferences are organised for the up gradation of faculties.

Provide the weblink of the institution

[http://www.adarshcollege.avpskulgaon.net/extra\\_cur\\_activities.htm](http://www.adarshcollege.avpskulgaon.net/extra_cur_activities.htm)

### **8.Future Plans of Actions for Next Academic Year**

The College is celebrating its Silver Jubilee in the Academic Year starting from 3 rd July 2019 upto 2nd July 2020 hence we have planned 25 innovative Programs (9 for Students, 8 for Staff and 8 for Society). These programs aim at Development, Creativity, Knowledge Management, Health and Entertainment. We aim at building 25 new Linkages with the Industry or Corporate, NGOs or Institutions of Eminence. Some of the Programs planned are: • Mini Orientation Program for staff • Applying for Certification of ISO 90012015 • Orientation program for teachers on IMC RBNQA • Workshop for staff on exam paper setting • Two day Teachers Up gradation Training Program • Five Days 'Students Personality Development' Residential Camp at Pimpalas • Application for IMC RBNQ Award (Private National level Accreditation Agency) • Senior Citizen Ear Check Up Camp and Distribution of Hearing aid • Two day National Conference in association with Rashtriya Samaj Vigyan Parishad, Delhi • Workshop on IPR • Organization of Selection round of Intercollegiate Youth Festival