



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ADARSH COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	Dr. Vaidehi Daptardar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02512691819
Mobile no.	9820613685
Registered Email	adarshcollege@rediffmail.com
Alternate Email	aqaradarsh@gmail.com
Address	Near Kulgaon Badlapur Municipal Council Office, At & Post Kulgaon, Badlapur (East)
City/Town	Badlapur
State/UT	Maharashtra
Pincode	421503

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Semi-urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Mr. Mandar Thakur</b>
Phone no/Alternate Phone no.	<b>02512691819</b>
Mobile no.	<b>9324363380</b>
Registered Email	<b>iqac.adarsh2018@gmail.com</b>
Alternate Email	<b>mandar1411@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.adarshcollege.avpskulgaon.net/AOAR/AOAR_2018-2019.pdf">http://www.adarshcollege.avpskulgaon.net/AOAR/AOAR_2018-2019.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.adarshcollege.avpskulgaon.net/10-8-2019/Arts%20Commerce%20Calender2019-20.pdf">http://www.adarshcollege.avpskulgaon.net/10-8-2019/Arts Commerce Calender2019-20.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.78	2011	16-Sep-2011	15-Sep-2016
2	B++	2.84	2017	30-Oct-2017	29-Oct-2022

<b>6. Date of Establishment of IQAC</b>	<b>02-Nov-2011</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Two Day National Conference on 'Rejuvenating Indian Thought in Social Sciences'	28-Feb-2020 02	62
One Day Workshop on 'NAAC-Assessment and Accreditation Process- IPR and Best Practices'	04-Jan-2020 01	38
Competitive Examination Guidance Lectures	19-Sep-2019 01	168
Teachers Upgradation Training Programme at Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	23-Sep-2019 02	32
Academic Audit	07-Mar-2020 01	25
ISO 9001:2015 Certification	16-Mar-2020 120	25
Workshop on 'Responsibility towards Environment Conservation'	13-Jan-2020 01	68
Regular Submission of AQAR	31-Dec-2019 01	7
IMC RBNQA Certification (Education)	06-Dec-2019 02	15
Participation in NIRF	03-Dec-2019 120	25
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Social Justice and Special Assistance Department	Post-Matric Tuition Fee and Examination Fee (Freeship)	Government	2019 365	245225
Tribal Development Department	Post Matric Scholarship Scheme (Government Of India )	Government	2019 365	234870
Dr. Vaidehi Daptardar	Major Research Grant	ICSSR, New Delhi	2019 730	1500000
Two Day National	Grant for Two Day National	ICSSR, New Delhi	2020 02	225000

Conference	Conference			
Library	BC Book Bank	University of Mumbai	2019 365	71732
Directorate of Higher Education	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme	Government	2019 365	148800
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to OBC Students	Government	2019 365	357393
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to VJNT Students	Government	2019 365	43675
OBC, SEBC, VJNT & SBC Welfare Department	Tuition Fees and Examination Fees to OBC Students	Government	2019 365	54418
Social Justice and Special Assistance Department	Government of India Post-Matric Scholarship	Government	2019 365	841390
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>Quality assurance through certification process of IMC RBNQA and ISO 9001:2015</li> </ul>	
<ul style="list-style-type: none"> <li>Institutional analysis through Academic Audit and participation in NIRF</li> </ul>	

- Quality enhancement of teachers by participation in faculty development programmes, training programmes and active participation in seminar and conferences.

- Skill improvement programmes for students such as guidance for competitive examinations, environmental awareness, disaster management and encouragement to participate in extension activities.

- Active participation in organization of One Day Workshop on 'NAAC-Assessment & Accreditation Process-IPR & Best Practices & Two Day national Conference on 'Rejuvenating Indian Thought in Social Sciences'.

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organisation of Conferences and Workshops	One Day Workshop on 'NAAC-Assessment & Accreditation Process-IPR & Best Practices' on 4th January 2020. Workshop on 'Responsibility towards Environment Conservation' on 13th January 2020. Student oriented workshop on 'Intellectual Property Rights' on 25th January 2020. Two Days National Conference was conducted on 'Rejuvenating Indian Thought in Social Sciences' on 28th and 29th February 2020.
To upgrade teachers quality	Teacher Training Program was conducted on 23rd, 24th September 2020. Teachers participated in International, National Level Seminar and Conferences.
To review and asses quality	The process for IMC RBNQ certification was completed and got certificate. Data for NIRF was sent Academic Audit was conducted College has been awarded ISO 9001: 2015 certification
To improve skills of students	Career Guidance lectures were conducted. Lectures for students on mental health, Adolescent Problems. Skill based projects were given to students. Students conducted surveys on gender issues. Organisation of 52nd Youth Festivals Selection round of University of Mumbai. Field visit to BSE was organised. Cultural festival 'Harmony' was organized. Three Day Residential Camp on Personality Development. Students were given training about disaster management.

Students prepared research oriented presentations for Two Day National Conference held in college on 28th and 29th February 2020.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee	23-Aug-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

07-Mar-2020

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

31-Jan-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

? Yes, but MIS is partial. The College website having regular features such as addition and updation of content like Academic Calendar, Courses offered, Departmental profile, Admission rules, General discipline, Healthy practices, Seminar and Activities (extracurricular reports cocurricular) reports with photos, Research Reports, circular/notices, Exam time table and Result publication, Student Motivation through list of endowment prizes for academic and extracurricular achievements, Upcoming events, online publications of college. Library blog with EDatabase includes NLIST E Resources, EBooks, EJournals and Online admission (Application) process etc. is functional. ? Admission software creates a database of each student with a unique id which facilitates generation of Fee receipt/ Bonafide certificates etc. Examination software is used to preserve process

data/records of all examinations including regular and additional examination. Students details, subject details, hall ticket generation, marks entry, result generation, consolidated result, mark sheet generation is done by the customized software. ? MKCL software provided by University of Mumbai facilitates student's enrolment with 16 digit PRN, data entry, lower exam result updation, hall ticket as well as internal and external marks entry for Third Year UG students and PG students. ? Software which is provided by the state government such as MahaDBT ensures timely processing of the information relating to the beneficiaries of Government freeship and scholarship schemes. ? The college is a part of the MIS provided by the Directorate of Higher Education of the Government of Maharashtra for uploading statutory filings such as course details, cadre wise staff details, caste wise admission details and also caste and gender wise result analysis. ? Biometric attendance (thumb impression) system for staff is in place per the directives of the Government of Maharashtra . ? To operate partial MIS the College is having hardware software requirements such as a Server, LAN system, WiFi, desktops, laptops, printers. The College campus is under 24/7 surveillance by a CCTV system.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has the well planned curriculum delivery mechanism and the documentation. The college has adopted CBCS pattern as per guidelines of University of Mumbai. For effective implementation of the curriculum, the college prepares the academic calendar at the beginning of the academic year. The time tables are prepared class wise, course wise and master time table which help in proper implementation of curriculum. The work load is distributed as per UGC norms. Teacher prepares semester wise teaching plan of every course for proper planned and accurate implementation of the syllabus. While preparing teaching plan utmost care is taken to observe the 90 teaching or working days in each semester other than examination and evaluation These teaching plans are submitted to IQAC for regular follow up of its implementation. Curriculum delivery mechanism is discussed in the staff meeting. The change or revision in the syllabus or paper pattern is thoroughly discussed in the staff meeting at

the beginning of the year. The copy of syllabus of each course is made available in the college library as well as on the library blog. The teachers are encouraged to participate in the revised syllabus workshops. Special training programmes and orientation lectures are organized for curriculum delivery mechanism. The college library allocated sufficient budget for the purchase of required reference material useful for curriculum. Teacher fill the requisition form for that. The syllabus is discussed with the students at the beginning of the semester. The programme outcomes, programme specific outcome and course outcomes are discussed in detail. Bridge courses are conducted at the beginning of the semester in regular lectures. The attendance of the students is taken regularly and the attendance committee takes follow up and submits report to the Principal. For effective curriculum delivery faculties are using different techniques such as group discussion, quiz. The faculties are also encouraged to use ICT in their teaching process. The college provides ICT facilities and various teaching aids for enhancing the quality of teaching. The teachers are given opportunity to use e resources. The teachers have the freedom to implement new and innovative ideas. The college takes every care for completion of curriculum within time allowing extensive revisions and writing practices to the students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>		

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		



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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The college uses the ONLINE feedback system to get inputs about the teaching learning process from the students. Different feedback systems are used for obtaining feedback from different stakeholders such as online feedback forms, class guardian meetings, parents meetings etc. The college prepares and uses all feedback systems very carefully and efficiently. Questionnaires based on various aspects of concern areas are prepared. For example, for teachers feedback from students, questions are based on the knowledge base of the subject teacher, communication skills, linking of content to actual life, solving the problems of the students, use of ICT in teaching etc. While in STUDENT SATISFACTION SURVEY, questions are based on various aspects of the services provided by the college such as internal evaluation system, co-curricular and extra-curricular activities, use of student centric methods etc. In online feedback on teachers, a link is sent to the students and constant follow up is taken. The responses are discussed in IQAC meetings and concerned teachers are told to make necessary improvements. In other forums also the responses are discussed in department meetings, staff meetings to introduce appropriate changes. Students are also asked to share their difficulties in the class guardian meetings and reports are submitted to the principal and necessary actions, if required, are implemented by the principal. While preparing the structured feedback, the institution takes care that the questionnaire contains only relevant questions. The institution uses analysis of feedback for the planning of quality enhancement and corrective measures.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	F.Y.B.A.	240	106	106
BCom	F.Y.B.Com	240	175	175
BA	S.Y.B.A.	240	101	101
BCom	S.Y.B.Com	240	116	116
BA	T.Y.B.A.	240	94	94
BCom	T.Y.B.Com	240	138	138
BMS	F.Y.B.M.S.	60	37	37
MCom	Part-II	180	22	22

MA	Part-II	180	54	54
PhD or DPhil	Business Economics	8	4	Nil
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1145	147	22	Nil	12

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	15	4	1	1	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor is an experienced trusted advisor who gives help advice especially at work, school or college. It is the need of the young students in our college, to know more about their career choice, subject choice and advice for better performance in the examination. Many times, they are in need of emotional support encouragement therefor we help them through different ways. In our college we appoint Class Guardian (Teacher) for every class. Frequent meetings are conducted. In these meetings students are guided about their role in college, facilities available to them and also various opportunities available to them. The class Guardian teacher works as a Mentor for his class, he helps students in their difficulties encourages them to participate in various college activities competitions. After teaching hour's students meet their teachers for their queries extra guidance in studies personality development as when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1292	22	1 : 59

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	11	4	3	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2019	Dr. Vaidehi Daptardar	Principal	Certificate of Excellence-2018 by IMC RBNQA
2019	Dr. Vaidehi Daptardar	Principal	Guvant Shikshak Puraskar by Badlapur Mahotsav Committee
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	12300001	Semester I	16/10/2019	03/12/2019
BA	12300001	Semester III	16/10/2019	25/11/2019
BCom	22300001	Semester I	16/10/2019	03/12/2019
BCom	22300001	Semester III	19/10/2019	25/11/2019
BMS	22300005	Semester I	16/10/2019	03/12/2019
BMS	22300005	Semester III	16/10/2019	25/11/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A good results is one of the basic objective of our college, we help our students in every possible way for their better results. For continuous evaluation of the students we use following various ways 1) Immediate Revision- After completing subtopics /topics we take immediate revision for better memory, in which question-answers, Discussions are held. 2) Class tests- Teachers conduct class tests in their subjects periodically to test their understanding and progress. 3) Home-Assignments- Students are given various topics for home assignments, in which they have to do the reference work for better understanding of their topic. 4) We also encourage students to prepare power point presentation for their project work or Home assignment. 5) Extensive Revision Lectures- Before the Examination Teachers conduct revision, in which extensive revision of the syllabus is done which definitely helps them in better performance in exam. 6) Remedial Lectures- We conduct remedial lectures for students who failed in the examination to help them for better performance. 7) Online question papers delivery system is implemented as per guidelines of Mumbai University for 3rd year students. 8) Summative Evaluation is as per Mumbai University guidelines. 9) Photocopy of answer books, revaluation and verification of marks facility is provided to the students on their demand. 10) Skill based projects were given to UG PG students for Internal Evaluation as per University of Mumbai guidelines. 11) Synoptic answering and marking skill is given before doing assessment work. 12) Moderation and grace marking is done. 13) Question banks are given to the students. 14) OSM evaluation is done for answer books of TY classes' students by the concern teachers. 15) Online Examination was conducted for Semester VI of UG and Semester IV of PG classes due to Covid 19 situation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

It is our practice to prepare Academic Calendar to implement it. The Institute prepares Academic Calendar before beginning of the Academic year. It is made available to the students through prospectus and website. It contains planning for each term including beginning and end of the term, commencement dates of examinations, public holidays term vacations prescribed by University of Mumbai. It also contains dates of our special programs like Welcome Address by Principal, Celebration of Maturin, Parents Meet, Public Holidays and Annual Social etc. We always successfully try to adhere to this calendar. In 2019-20 we conducted many programs as per this calendar. It also contains Cultural programs like Harmony, National Integration planning for workshops and seminars. Before preparing academic calendar, we constitute a committee and detailed discussion is held about the conduction of various activities. Preparing of Academic Calendar helps in proper planning implementation of various college activities, not only that it also helps in avoiding the overlapping of the activities. It also provides time span for the preparations. During Academic Year 2019-20 our college was designated as Lead College for the Cluster of colleges from Ulhasnagar, Ambarnath Badlapur region for first, second- and third-year examinations.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.adarshcollege.avpskulgaon.net/Programme\\_Outcomes%20\(1\).pdf](http://www.adarshcollege.avpskulgaon.net/Programme_Outcomes%20(1).pdf)

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
22300002	BCom	Accounting & Finance Sem VI	53	50	94.34
22300002	BCom	Accounting & Finance Sem V	52	33	63.46
22300003	BCom	Banking & Insurance Sem VI	53	52	98.11
22300003	BCom	Banking & Insurance Sem V	54	36	66.67
22300005	BMS	TYBMS Sem VI	38	37	97.37
22300005	BMS	TYBMS Sem V	36	29	80.56
22300001	BCom	TYBCOM Sem VI	136	133	97.79
22300001	BCom	TYBCOM Sem V	138	88	63.77
12300001	BA	TYBA Sem VI	94	85	90.43

12300001	BA	TYBA Sem V	90	53	58.89
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.adarshcollege.avpskulgaon.net/Student\\_Satisfaction\\_Survey\\_2019-20.pdf](http://www.adarshcollege.avpskulgaon.net/Student_Satisfaction_Survey_2019-20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	ICSSR, New Delhi	1500000	600000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop on 'NAAC-Assessment and Accreditation Process-IPR and Best Practices	IQAC	04/01/2020
Workshop on 'Intellectual Property Rights'	Self- Financing Courses	25/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Business Economics	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>Economics</b>	<b>3</b>
<b>Accountancy</b>	<b>1</b>
<b>Philosophy</b>	<b>1</b>
<b>No file uploaded.</b>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>7</b>	<b>46</b>	<b>1</b>	<b>39</b>
<b>Presented papers</b>	<b>2</b>	<b>5</b>	<b>Nil</b>	<b>Nil</b>
<b>Resource persons</b>	<b>4</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Celebration of International Yoga</b>	<b>Vivekanand Kendra,</b>	<b>4</b>	<b>87</b>

Day	Kanyakumari, Badlapur Unit		
Visit to Bombay Stock Exchange	Bombay Stock Exchange	2	58
Tree Plantation at Titwala	NSS Unit, University of Mumbai	1	11
Community Flag Hoisting on 15.08.2019 and 26.01.2020	Panwelkar Park, Mohan Heights, Satyam Shivam Society, Ganesh Ghat, Ramesh Wadi, Datt Chowk	8	28
Hearing Aid Camp	Yuvak Pratishthan, Mulund, Mumbai	20	20
Opening of Library	Z.P. School, Bendshil	2	30
Self Defense Programme	NGO-Swa Sarjan Foundation Diya Foundation	3	67
Save Energy Save Electricity Campaign	NSS Unit	2	22
Voter Awareness Campaign	Kulgaon Badlapur Municipal Council	1	30
Personality Development Camp	Vivekanand Kendra, Kanyakumari, Badlapur Unit	1	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	NSS Unit, University of Mumbai	Tree Plantation at Titwala	1	11
WDC	Kapikul Siddh Peeth, Nashik	Lecture on Women Health	3	179
WDC	NGO-Anubhuti Trust	Mental Health Awareness with	3	101

		Youth		
NSS	Maharashtra AIDS Control Board and Rural Hospital, Badlapur	AIDS Awareness Programme	2	56
IQAC	Vivekanand Kendra, Kanyakumari, Badlapur Unit and NGO-Sanjivani	Workshop on 'Responsibilities towards Environment Conservation'	4	68
WDC	NGO-Swa Sarjan Foundation and Diya Foundation	Self Defense Programme	3	67
IQAC	Badlapur East Police Station	Bomb Awareness Programme	3	54
WDC	Vivekanand Kendra, Kanyakumari, Badlapur Unit	Personality Development Camp	1	15
WDC	Ambarnath Badlapur Police Station	Disaster Management Training for Women	4	298
DLLE	Department of Student Development, University of Mumbai	Status of Women (Projects)	1	15
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	5.05

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LEEGAN EDVU LibMgmt	Partially	Cloud Based Software version 3.21.8.14	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13182	1806832	759	132994	13941	1939826
Reference Books	12636	2094281	209	71741	12845	2166022
e-Books	3135000	2950	Nil	Nil	3135000	2950
Journals	75	32575	2	2000	77	34575
e-	6000	2950	Nil	Nil	6000	2950

<b>Journals</b>						
<b>CD &amp; Video</b>	<b>310</b>	<b>Nil</b>	<b>10</b>	<b>Nil</b>	<b>320</b>	<b>Nil</b>
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>Dr. Sangeeta Pande</b>	<b>Introduction to Vedas in Marathi</b>	<b>Youtube</b>	<b>25/05/2020</b>
<b>Dr. Sangeeta Pande</b>	<b>Introduction to Vedas in English</b>	<b>Youtube</b>	<b>25/05/2020</b>
<b>No file uploaded.</b>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
<b>Existing</b>	<b>56</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>7</b>	<b>10</b>	<b>7</b>
<b>Added</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>57</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>8</b>	<b>7</b>	<b>10</b>	<b>7</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>10 MBPS/ GBPS</b>
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>Library blog</b>	<a href="https://adarshcollegelibrary.blogspot.com/">https://adarshcollegelibrary.blogspot.com/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>44.38</b>	<b>16.7</b>	<b>125.73</b>	<b>6.84</b>

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<b>Adarsh College provides various resources and follows various policies for the utilization and maintenance of all academic and support facilities. Our infrastructure includes 'L' shaped, G2 storeyed building, consisting of 19 spacious class rooms of around 1000 square feet each, Computer Laboratory with</b>
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internet connection, Language Lab, spacious library having collection of 27000 books with Reading Room facility having capacity of 80 students each for Girls and Boys. The Smart Class room adds value to the delivery mechanism as modern teaching method. The Computer Lab has a facility of AC. It is used by students and teaching staff. It is also used for OSM evaluation for university examination. It is maintained by in charge of Computer lab. He looks after the lab and maintains records of students utilising it. The repairing and maintaining the computers is done by technician who visits regularly. The computers and printers / computer soft wares are under AMC and password protected. The licensed soft wares and security system ensure authentic use. The checks are monitored vide CGC meeting reporting and necessary interference if any required for improvement in the situation. For all work related Computer including software maintenance office Automation, online admission and students data base, Electronic, repairs and maintenance. The classrooms are well equipped with boards, lights facilities. If the students are having any complaints regarding classroom facilities they discuss it with the class guardians. Class Guardian report the matter to the principal for further action. The maintenance and cleaning of Classrooms, computer lab is done with the help of non-teaching staff. Electrical and plumbing work is done by local experts. Maintenance of Xerox machines and copier is done by suppliers. Library

The library has separate reading room for boys and girls with capacity to accommodate more than 100 students each. We have collection of rare books in the subject of History, Economics etc. Our library runs a separate blog for knowledge sharing. Library is partially computerized using library software. The requirement and list of books is taken from concerned departments, final approval is taken from principal. The library staff looks after the maintenance of books and other equipment of library. To ensure return of books 'no due' is mandatory before getting the results. Sports Spacious Play Ground for Sports activities with indoor gymkhana including Table Tennis Academy at the College Building gives opportunity to the students for keeping themselves fit and fine. A sport in charge looks after the maintenance of Gymkhana.

[http://www.adarshcollege.avpskulgaon.net/Procedures\\_and\\_policies.pdf](http://www.adarshcollege.avpskulgaon.net/Procedures_and_policies.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Government Scholarships	495	1963195
b) International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Disastar Management Training for Women	07/03/2020	298	Ambarnath Badlapur Police Station and WDC

Personality Development Residential Camp	21/02/2020	15	Vivekanand Kendra, Kanyakumari, Badlapur Unit
Workshop on 'Intellectual Property Rights'	25/01/2020	156	Self Financing Courses
FOCUS Intercollegiate Academic Festival	25/01/2020	110	Self Financing Courses
Self-Defense Program	16/01/2020	67	NGO-Swa Sarjan Foundation, Diya Foundation and WDC
Competitive Examination Guidance	19/09/2019	76	Career and Placement Cell and Reliable academy
Lecture on 'Adolescent's Problems their Emotional Management'	28/08/2019	72	Department of Philosophy and IQAC
Visit to Bombay Stock Exchange	26/07/2019	58	Department of Commerce, Department of Accountancy and Bombay Stock Exchange
Career Guidance: How to prepare for MPSC examinations?	11/07/2019	92	Career and Placement Cell
International Yoga Day	26/06/2019	87	Vivekanand Kendra, Kanyakumari, Badlapur Unit
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance: How to prepare for MPSC examinations?	Nil	92	Nil	Nil
2019	Competitive Examination	76	Nil	Nil	Nil

Guidance

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.M.S.	Management	Dr. V.N.Bedekar Insti. of Management Studies, Thane	MMS
2019	1	B.M.S.	Management	ARMIT, Shahapur	MMS
2019	3	B.A.	History	SST College, Ulhasnagar	M.A. Part I
2019	5	B.A.	Economics	Adarsh College	M.A. Part I
2019	8	B.A.	Marathi	Adarsh College	M.A. Part I
2019	9	B.A.	History	Adarsh College	M.A. Part I
2019	1	B.Com	Commerce	Seva Sadan College of Education, Ulhasnagar	B.Ed
2019	2	B.Com	Accounts and Finance	SST College, Ulhasnagar	M.Com Part I
2019	12	B.Com	Commerce	IDOL, University of Mumbai	M.Com Part I

2019	20	B.Com	Commerce	Adarsh College	M.Com Part I
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
52nd Youth Festival of University of Mumbai	University Zonal Competitions	350
'Harmony' an Intra-collegiate Cultural Festival'	College	200
Annual Sports Events	College	250
Mr. and Miss Adarsh Title Competition	College	15
Annual Gathering	College	56
National Integration Day	College	525
Focus' Intercollegiate Academic Festivals for Self Financing Courses students	Inter-Collegiate	125
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	10th National Goju-Ryu Open Karate Championship	National	2	Nil	601892	Mr. Ram Chavan
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council was not formed in the academic year 2019-2020 due to a pending statutory process at the instance of Government of Maharashtra. Every year one of our students is nominated as a member of IQAC. For 2019-2020 Mr. Vaibhav Borade was a member of IQAC. One of our past Students Mr Ananta Gharat (History) was a member of IQAC. Our Ex-student Mr.Amol Bhawe, who is working as Serial Film Director, is now the member of our college Development Committee.

He contributes in the meetings by giving his valuable suggestions on various college related issues. Students were given various responsibilities during the competitions and annual social gatherings that are organized in the college. They worked as volunteers for these programs undertaking the responsibilities of registration, time keeping and also managing events. During interschool and intercollegiate events organized on the occasion of Matrudin , Focus Academic festival, Harmony -cultural festival students help the event managers.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. All the stakeholders have a role to play in management development of the college. Their involvement and cooperation in devising and implementing decisions policies in academic and administrative subjects is ensured through the establishment of various bodies and committees. Following committees were actively working during the year 2019-20. 1. Principal Level Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal makes policy decisions in consultation with the committees. All academic and operational policies are based on the decision of the governing body, the IQAC and the teachers of the college. ? College Development Committee ? Internal Quality Assurance Cell (IQAC) ? Annual Maintenance Committee ? Resource Mobilization Committee ? Examination Committee ? Unfair Means Inquiry Committee ? Women Development Cell ? Sexual Harassment Prevention Committee ? Anti-Ragging Committee ? Students Grievance Committee ? Prospectus Committee 2. Faculty level Faculty members are given representation in various committees/cells nominated by the principal and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by the Principal. ? Time Table Committee ? Admission Committee ? Arts and Cultural Committee ? Placement and Career Counselling Cell ? Discipline Maintenance Committee ? Class Mentors 3. Students Level:- For the development of students, various cells and clubs are established at college level. Students are empowered to play important roles in different activities. Functioning of different roles and responsibilities at various clubs and committees for further reinforcements of decentralization ? NSS ? DLLE ? Arts and Cultural Committee ? Sports ? Community Flag Hosting ? Arts and Cultural Committee 4. Participative

Management:- ? The institution promotes the culture of participative management at the strategic level, functional level and operational level. ? Strategic level-: The Principal, governing body, Teachers and the IQAC are involved in defining policies and procedures, framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance etc The CDC and other committee consists of member of parent organization, invited members, teaching and non-teaching staff members for celebration of silver Jubilee of the college a committee consist of all stakeholders was form.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Students are exposed to industry expertise through lectures, workshops, field visits, etc. Following are the organised with whom the activity organised for benefits the student: ? Forum of Free-Enterprise, Mumbai. ? Pitambari Products Private Ltd. ? Bombay Stock Exchange ? Divine India Youth Association, Mumbai (DIYA) ? IMC RBNQA Trust ? ISO 9001:2015 ? Vivekananda Kendra, Kanyakumari, Badlapur Unit
Library, ICT and Physical Infrastructure / Instrumentation	? Library consists of a separate reading hall for boys and girls students. ? The library is equipped with books, periodicals, reference books, maps etc. ? Library operates its own blog and also provides online references to the students and faculty. ? The library uses systems like QR code to provide supporting (question papers) data to the students. ? ICT is used in teaching learning as well as in administration processes including library systems. ? The college has a well-equipped computer laboratory, website and online feedback system to obtain students, other stakeholder feedback including library system. ? ICT also includes administrative software used for the accounts, admission, and result processes. ? The physical infrastructure includes classrooms, administrative offices, departmental rooms and other facilities. ? The college also has an auditorium with 300 plus seating capacity. ? The college has a vast playground which is a shared facility belonging to parent organization



<p>Examination and Evaluation</p>	<p>? Examinations are conducted strictly as per the norms specified by the Government of Maharashtra, UGC and University of Mumbai. ? Examination related information such as schedule for filling forms, examination timetable, results etc. is displayed on the college website, notice board. ? The question-papers are set as per the guidelines given by the Board of Examination and Evaluation, University of Mumbai and Board of Studies in the respective subjects. ? The Scheme of Marking is prepared before the assessment of the answer-books. ? Assessed papers are moderated by external moderators. ? Special Concessions were given to persons with Disability as per Government guidelines. In this regard. ? Year End Semester Examinations were conducted on-line using Google forms by the faculty member.</p>
<p>Curriculum Development</p>	<p>? The College being affiliated to University of Mumbai, The staff members attend the syllabus revision workshops in the subjects they teach. Faculty members of the Department of Marathi participated in curriculum development activities. ? Inputs are shared by the Staff members with the members of the BOEE in their respective subjects. ? Staff meetings are organized with the Principal and Examination Committee to confirm the pattern of Question paper in the subjects included in the curriculum to facilitate smooth conduct of examinations. ? The students are orientated towards preparation of the projects and assignments included in the curriculum. ? Curriculum of Value added Courses and Bridge courses conducted by various departments are developed by college teachers in consultation with experts from the field.</p>
<p>Teaching and Learning</p>	<p>? Bridge Courses are organized in the beginning of semesters for all classes during the regular timetable. ? Syllabus and Question-paper patterns are discussed with the students in detail. ? Students are provided with question-banks, model question-papers of previous examinations for reference ? Projects are given to the final year students of the Self-Financing Courses and in the subject of the Foundation</p>

Course. ? Teachers conduct Group Discussion, Field Visit, Debates, Surveys and Student Paper Presentation. ? IQAC organized Orientation on 'Art of Asking Question' for the faculty in the year 2019-20. ? IQAC organized a Two Day Programme on 'Upgradation Training programme' for the faculty member of Adarsh Vidya Prasarak Sanstha in the year 2019-20 at Rambhau Mhalgi Prabodhini, Uttan, Bhayandar.

Research and Development

? The teaching faculty is encouraged to write and publish research papers in UGC recognized magazines. ? Out of 10 faculty members working in the aided section, 5 faculty members have been awarded Ph.D in their subjects. ? The Economics Department of college runs the Ph..D centre in the subject Business Economics under the guidance of Prin. Dr. Vaidehi Daptardar. ? Staff Academic Forum and other committees functioning in the college. The faculty members are given responsibility activities in rotation to sharpen their administrative and managerial skills. ? A workshop for students on 'Intellectual Property Rights' was organised on 25th January 2020. ? 12 Groups of students presented research paper /presentation in Two Day National Conference on 'Rejuvenating Indian Thought in Social Sciences' held on 28th and 29th February 2020.

Human Resource Management

? Staff Academy, wherein the teachers are being provided with the platform to make the academic presentation. ? To promote the academic growth of the teachers the college motivates and actively supports their Ph. d studies, publication of books, articles, etc. They are also provided a platform to present their research to their colleagues. ? Human Resource requirements are discussed in College Governing Council meetings. The requirement of the workforce in the teaching and non-teaching staff is calculated based on workload and the present availability of the staff. For new recruitments, approval of the College Governing Council is obtained. Following process is adopted to fill vacancies: o Wide publicity is given to the vacancies through Newspaper Advertisement. o Selection process involves screening of applications,

personal interview by the panel consisting of representatives of the Governing Body, Principal and senior staff members. o Additional employees are recruited in the Non-teaching staff for adequate security, Cleanliness and arrangements. The management bears the cost of the salary of these additional staff members. o Career Advancement Scheme, Provident Fund Scheme, Pension Scheme are implemented for faculty members as per the government of Maharashtra guidelines.

**Admission of Students**

Admission process starts from preparation of the prospectus for traditional as well as self-financing courses. Availability of the seats for admission is given publicity in and around the college. Admission process is conducted according to the directives of University of Mumbai. Admission process. In the year 2019-20 was conducted through the online portal and the students deposited admission fees in the bank account to make the system cashless. The admission was given on the basis of the merit list however, the students of the school run by the parent organization are given preference over the students coming from other organizations.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Examination	The examination system partially consists of e-governance mechanism .Examinations conducted by the University of Mumbai consist of sub systems like downloading of question papers, online attendance recording and many more. The teaching faculty also participates in the on screen marking system of the University of Mumbai. The college is a micro assessment centre for the same.
Administration	E-governance systems in the administration include biometric attendance, CCTV coverage software. The college works in a LAN system which facilitates easy access to the office information and record keeping.
Finance and Accounts	The college is a part of the e-governance system administered by University of Mumbai, Government of Maharashtra and other government authorities. The regulatory filings

	relating to finance matters are completed through an online process. Accounting systems are standardized as per the need of the administration.
Student Admission and Support	Student admission starts from online form submission. Admission process also involves the online enrolment with the University of Mumbai. The students can also access website of the for obtaining information about the admission process.
Planning and Development	To ensure timely updation of information, software development was undertaken. Online admission process, online feedback system and enrolment with University of Mumbai where the e-governance initiatives relating to planning and development.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Vaidehi Daptardar	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Dr. Sangeeta Pande	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Mr. Mandar Thakur	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Mr. Mandar Paranjape	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Dr. Shyamrao Kulkarni	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Mrs. Daksha Halkare	Teachers Upgradation Training	Rambhau Mhalgi Prabodhini,	7500

		Programme	Uttan, Bhayandar	
2019	Dr. Sandip Bhele	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Dr. Satish Pharate	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Mr. Atmaram Bandal	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500
2019	Mr. Laxmikant Satpute	Teachers Upgradation Training Programme	Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	7500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Orientat ion Programme on IMC RBNQA by Ms. Maya Desai	Orientat ion Programme on IMC RBNQA by Ms. Maya Desai	18/07/2019	18/07/2019	23	2
2019	Orientat ion Lecture on Art of Asking Questions	---	08/08/2019	08/08/2019	23	Nil
2019	Teachers Upgradatio n Training Programme at Rambhau Mhalgi Pra bodhini, Uttan	---	23/09/2019	24/09/2019	17	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Two Week FDP on Managing Online Classes and Co-Creating MOOCs :2.0	2	18/05/2020	03/06/2020	14
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	9	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All facilities and incentives as per Government norms.	All facilities and incentives as per Government norms.	Government scholarships as mentioned in Part A, Book Bank scheme

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, as per the norms applicable to the organizations registered under Public Trust Act, the college as well as external as well as internal audits at the end of the financial year are conducted. Independent Auditors are appointed to conduct internal audit as well as external audits .The Audit Reports are placed in the meetings of the Governing body for approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Pitambari Products Pvt. Ltd	50000	Sponsorship for Matrudin Programme
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes	Principal

Administrative	Yes	Statutory Auditors	Yes	Internal Auditors
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no Formal parent Teacher Association. Parents' meets are organized in every semester and schedule is announced in the academic calendar. The parents participate in the activities organized depend upon their convenience and on invitation by the college. Parents participation is expected in events such as .Matrudin celebration, Annual Academic and Sports Prize Distribution, Seven days NSS residential camp, Degree Distribution Ceremony

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• IMC RBNQA Evaluation • ISO 9001:2015 Certification • NIRF Process • Academic Audit • Online feedback system

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Competitive Examination Guidance Lectures	19/09/2019	19/09/2019	19/09/2019	168
2020	One Day Workshop on 'NAAC- Assessment Accreditation Process-IPR and Best Practices	04/01/2020	04/01/2020	04/01/2020	38
2020	Workshop on 'Responsibility towards Environment Conservation	13/01/2020	13/01/2020	13/01/2020	68
2020	Two Day National Conference on Rejuvenating Indian	28/02/2020	28/02/2020	29/02/2020	62

	Thought in Social Sciences				
2019	Regular Submission of AQAR (2018-19)	31/12/2019	31/12/2019	31/12/2019	7
2019	IMC RBNQ Certification (Education)	06/12/2019	06/12/2019	07/12/2019	15
2019	Participation in NIRF	03/12/2019	06/08/2019	03/12/2019	25
2020	ISO 9001:2015 Certification	16/03/2020	18/11/2019	16/03/2020	25
2020	Academic Audit	07/03/2020	07/03/2020	07/03/2020	25
2019	Teachers Upgradation Training Programme at Rambhau Mhalgi Prabodhini, Uttan, Bhayandar	23/09/2019	23/09/2019	24/09/2019	32
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on 'Women Health'	30/07/2019	30/07/2019	179	Nil
Lecture on 'Mental Health Awareness with Youth'	03/08/2019	03/08/2019	101	Nil
Lecture on 'Adolescent's Problem and their Emotional Management'	28/08/2019	28/08/2019	56	16
Matrudin-Felicitation of Motherhood	30/08/2019	30/08/2019	146	64
Self Defense Programme	16/01/2020	17/01/2020	67	Nil



Three Day Personality Development Residential Camp	21/02/2020	23/02/2020	12	3
Disaster Management Training for Women	07/03/2020	07/03/2020	298	Nil
Survey on Status of Women by DLLE	15/11/2019	24/12/2019	12	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Use of solar energy - this reduced heavy electricity bill to almost in minus.</li> <li>• Rain water harvesting- which maintains water level and the bore wells are active throughout year. Water from bore well used for maintaining green campus, washrooms other than drinking water facility.</li> <li>• Organization of health awareness lectures/programmes which emphasis on importance of healthy diet.</li> <li>• 'Save Energy and Save Electricity Campaign' by NSS in municipal council area.</li> <li>• Notices to students are sent through sms and on whatsapp groups.</li> <li>• Emphasis is given on publication of E-Book/Proceedings of Seminar</li> <li>• Online feed backs are taken.</li> <li>• Students are encouraged not to use plastic bags.</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	7	7	15/08/2019	01	Community Flag Hoisting	Communal Harmony	36
2019	1	1	15/11/2019	40	Survey on Status of Women	Women Empowerment	16
2020	1	1	03/01/2020	40	Career Projects by DLLE	Career Opportunities	16
2020	7	7	26/01/2020	01	Community Flag	Communal Harmony	36

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## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
'Code of Conduct for Students' in Prospectus	25/05/2019	At the time of admission, the students are provided Prospectus of every academic year which contents Code of Conduct. The code of conduct is also featured in college website under link of 'General Discipline'. Every teacher has been given responsibility to look after the observation of the code of conduct. If the breach of Code of Conduct such as overruling the code for dress and other indiscipline by students, the counseling is provided. Such students are given positive punishments like work in library or college office. For use of unfair means in exam, the punishments are given as per University statutes.

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	87
Kirtan on 'Swatantryaveer Savarkar's Patriotism'	04/07/2019	04/07/2019	246
Guru Pournima	16/07/2019	16/07/2019	156
Food grains and clothes collection for flood victims	25/07/2019	26/07/2019	14
Celebration of Matrudin	30/08/2019	30/08/2019	210
Constitution Day	26/11/2019	26/11/2019	530
Programme on Swami Vivekananda	10/01/2020	10/01/2020	47
Workshop on 'Responsibility	13/01/2020	13/01/2020	68

towards Environment Conservation'			
Programme on the occasion of Marathi Language Day (Marathi Bhasha Gaurav Din)	27/02/2020	27/02/2020	79
Tree plantation	07/08/2019	07/08/2019	11
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Maintenance of green campus by regular tree plantation activity. Trees are given numbers and their botanical names.
- Solar panel for electricity purpose.
- Rainwater harvesting
- Restriction on plastic bags in campus.
- Repetitive use of paper for administrative work.
- Organization of lectures and workshop on environment awareness.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice I - Title: Community Flag Hoisting Goal: To create awareness about National Integration and to develop Communal Harmony among the students and community Context: Independence Day and Republic Day Flag Hoisting Ceremony is an integral duty of all citizens of India. To inculcate the spirit of National Integration, it is important that more and more citizens and members of community participate in this activity. All the people cannot attend the Flag Hoisting ceremony in the College Campus. Hence the College encourages members of community to organize Flag Hoisting Ceremony in residential complexes and private organizations. Practice: On Independence Day and Republic Day, Faculty Members of the College along with NSS Volunteers coordinate the Flag Hoisting Ceremony in 07 residential areas in the vicinity of the College. The faculty members and NSS volunteers encourage and guide the residents for the hoisting to lowering of the flag. In 2019-20, this practice was carried out for the 17th years consistently. Evidence of Success: The residents of the respective places have participated with enthusiasm and approach the College for the conduct of this ceremony. Problems: There are no problems in the conduct of this activity.

Best Practice II - Title: Matrudin Goal: To appreciate and salute role of Mother and to express gratitude towards Motherhood Context: The College believes in inculcating basic human values of respect and compassion amongst the students. Motherhood exemplifies these values hence the programme of Matrudin is celebrated in the College, each year in collaboration with Pitambari Products Private Ltd. Practice: The programme of Matrudin is celebrated every year on the last of the month of Shraavan. In the week leading to it, various interschool and intercollegiate competitions are organized on the special theme as a part of Matrudin celebration. On the final day, an eminent woman who contributed for some social cause is felicitated with the 'Adarsh Vasundhara Mata Puraskar'. The mothers of certain students who put in efforts to educate their children despite adverse conditions are felicitated with the 'Palak Mata Puraskar'. The results of the competitions are declared and awards distributed at the hands of the chief guest. For the academic year 2019-2020, Matrudin was celebrated on 30th August 2019. This year 'Adarsh Vasundhara Mata Puraskar' was awarded jointly to Dr. Vaidehi Nagarkar, eminent social worker and founder, Sruhriday Health Foundation, Pune and dedicated social activist couple Dr. Abhijit and Manisha Sonawane, famously known as 'Doctors for Beggars' for their contribution to community and social service. Evidence of Success: The response to the competitions for 2019-20 was overwhelming and students of K.G. to P.G. from all

over district participated in the inter-school and inter-collegiate competitions. The award distribution ceremony on 30th August 2019 was largely attended by students, parents and other stakeholders. Problems: There are no problems in conducting this activity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://www.adarshcollege.avpskulgaon.net/Best\\_Practices\\_2019-2020.pdf](http://www.adarshcollege.avpskulgaon.net/Best_Practices_2019-2020.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Socially Oriented Approach Adarsh College of Arts and Commerce is situated in a prime location in Badlapur with a lush green campus spread over 13 acres of land. The College offers a variety of undergraduate and post-graduate programmes. The College aims to provide quality education to the students with a focus on Nation and character building by offering value-based education. The College tries to continually improve the performance by organizing various co-curricular and extra-curricular activities in association with Rotary Club, Local and some Mumbai based NGOs. The College underwent ISO 9001-2015 certification audit in 2019-20 to bring all the procedures in a systematic order. Matrudin is a unique activity conceptualized and carried out every year to promote values amongst students and increase their respect towards the spirit of Motherhood. One eminent woman working in the social field is felicitated with 'Vasundhara Mata Puraskar' and 'Palak Mata Puraskar' is conferred upon then parent of our own students who educate their children despite adversities. This practice encourages children to respect their parents and understand the importance of Motherhood. Community Flag Hoisting is another activity with social outreach. All the educational institutions organize flag hoisting on Independence Day and Republic Day. Adarsh College takes this activity beyond the campus to the community and focusses on community building. By organizing Flag Hoisting in 07 residential complexes in the vicinity, the College attempts to inculcate the spirit of patriotism, National integration and fraternity among the society. Extension activities like NSS and DLLE promote social and cultural values in students. NSS organizes, Tree plantation, Voters' awareness programme, cleanliness drive, environmental awareness programme, etc. NSS and DLLE aim at personality development through community service. National Integration Day is celebrated in the college. Each class selects one state and they decorate the classroom and perform cultural activities representing that state. The students learn about the history, geography, and culture of all the state of India through this activity. Youth Day, Constitution Day, International Women's Day are regularly celebrated in the college. The College organizes personality development workshops. Seminars and Conferences are organized for the academic upgradation of faculty members. In 2019-20, community related activities were organized as a part of Silver Jubilee of College. They were 1. Lecture on Health by Padmashri Dr. Tatyrao Lahane, a renowned eye surgeon on 20th July 2019. 2. College enthusiastically participated in hearing-aids camp organized in association with Yuvak Pratishthan, Mumbai on 25th August, 2019. 3. Teachers' Upgradation Training Programme organized by College at Rambhau Mhalgi Prabhodini benefitted not only college teachers but also school teachers in campus. 4. College NSS Unit established library at Zilla Parishad School, Bendshil

Provide the weblink of the institution

[http://www.adarshcollege.avpskulgaon.net/Institutional\\_Distinctiveness.pdf](http://www.adarshcollege.avpskulgaon.net/Institutional_Distinctiveness.pdf)

### 8.Future Plans of Actions for Next Academic Year

The situation became uncertain at the end of academic year 2019-2020 as the activities were stagnated due to pandemic caused by COVID-19. The planning is done in view of future situation for the academic year 2020-2021. Planning is done as follows:

- More emphasis on community based activities in view of pandemic situation.
- Development of linkages with more NGO's and research centres.
- To develop e-resources for learners and faculty
- Plan to make learners aware about using technology for their learning and how to make use of various learning tools such as Google Classroom.
- Faculty Development Programmes on E-Content development.
- Encouraging staff for upgrading their ICT
- Encouragement to teachers to participate in Faculty Development Programmes.
- To evaluate CAS files of the faculty members.
- Organization of programmes to create awareness among learners for pandemic appropriate behaviour
- To establish Psychological Counselling Cell
- To organise training session like 'Developing Skills in Digital Era'
- To organise seminar on 'Careers in Financial Planning'
- To organise online quiz on environment.
- Organization of lecture on 'Use of ICT in Library'
- Organization of lecture on 'Introduction to SWAYAM Courses'