



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Adarsh Vidya Prasarak Sanstha's Adarsh College of Arts and Commerce
• Name of the Head of the institution	Dr. Sangeeta Pande
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02512691819
• Mobile No:	9423362201
• Registered e-mail	adarshcollege@rediffmail.com
• Alternate e-mail	principal@avpskulgaon.net
• Address	Near KBMC Office, At and Post Kulgaon, Badlapur (East) Dist. Thane
• City/Town	Badlapur
• State/UT	Maharashtra
• Pin Code	421503
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid																		
• Name of the Affiliating University	University of Mumbai																		
• Name of the IQAC Coordinator	Mr. Mandar Thakur																		
• Phone No.	02512691819																		
• Alternate phone No.	9309081149																		
• Mobile	9324363380																		
• IQAC e-mail address	iqac.adarsh2018@gmail.com																		
• Alternate e-mail address	iqac@avpskulgaon.net																		
3.Website address (Web link of the AQAR (Previous Academic Year))	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar-2022-23.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://adarshcollege.avpskulgaon.net/Academic%20Calendar%202023-2024.pdf																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.78</td> <td>2011</td> <td>16/09/2011</td> <td>15/09/2016</td> </tr> <tr> <td>Cycle 2</td> <td>B++</td> <td>2.84</td> <td>2017</td> <td>30/10/2017</td> <td>29/10/2022</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.78	2011	16/09/2011	15/09/2016	Cycle 2	B++	2.84	2017	30/10/2017	29/10/2022
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	2.78	2011	16/09/2011	15/09/2016														
Cycle 2	B++	2.84	2017	30/10/2017	29/10/2022														
6.Date of Establishment of IQAC	02/11/2011																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Directorate of Higher Education	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme	Government of Maharashtra	2023-2024 (365)	6,65,924/-
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to OBC Students	Government of Maharashtra	2023-2024 (365)	16,48,686/-
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to SBC Students	Government of Maharashtra	2023-2024 (365)	23,192/-
OBC, SEBC, VJNT & SBC Welfare Department	Post Matric Scholarship to VJNT Students	Government of Maharashtra	2023-2024 (365)	2,88,053/-
OBC, SEBC, VJNT & SBC Welfare Department	Tuition Fees and Examination Fees to OBC Students	Government of Maharashtra	2023-2024 (365)	1,41,016/-
OBC, SEBC, VJNT & SBC Welfare Department	Tuition Fees and Examination Fees to SBC Students	Government of Maharashtra	2023-2024 (365)	12,136/-
OBC, SEBC, VJNT & SBC Welfare Department	Tuition Fees and Examination Fees to VJNT Students	Government of Maharashtra	2023-2024 (365)	48,152/-
Social Justice and Special	Government of India Post-Matric	Government of India	2023-2024 (365)	16,83,871/-

Assistance Department	Scholarship SC			
Social Justice and Special Assistance Department	Post-Matric Tuition Fee and Examination Fee (Freeship)	Government of India	2023-2024 (365)	2,00,849/-
Tribal Development Department	Post Matric Scholarship Scheme (Government Of India)	Government of India	2023-2024 (365)	4,30,222/-
Tribal Development Department	Tuition Fee and Exam Fee for Tribal Students (Freeship)	Government of India	2023-2024 (365)	75,805/-
Department of Student Development, University of Mumbai	BC Book Bank	University of Mumbai	2023-2024 (365)	1,15,000/-
Department of Student Development, University of Mumbai	Financial Assistance to Needy and Financially Backward Class Students	University of Mumbai	2023-2024 (365)	15,000/-

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes

<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • Actively participated in academic planning including mentoring the students in creation of Academic Bank of Credit ID. • Online and offline Faculty Development Programmes conducted for teaching faculty and training programmes for administrative staff. • Prepared suitable atmosphere for implementation of NEP at Post Graduation level and have linkages with industry and society through MOU's. • Learner centric approach in organization of workshops to resolve the problems of learners. Provided job opportunities through career guidance and placement drive. • IIQA and SSR submitted for the 3rd Cycle of Accreditation from NAAC. 		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>To mentor the learner continuously</p>	<p>Every policy was formed with learner centric approach. IQAC contributed in mentoring the academic planning for the institute. Academic planning through Academic Calendar, teaching plan and use of ICT with conventional lecture method accordance with time was done. First year students were given information about programmes and courses, examination pattern, co-curricular and extra-curricular activities was given through 'Welcome Address by Principal'. Mentor-Mentee method was utilised to understand the curricula related issues. Not only learners were mentored, the parents also provided information. The feedback was taken. More attention was given to have participatory approach of learners in co-curricular and extra-curricular activities. The learners were guided in creation of ABC ID. In 2023-24, NEP was implemented at Post Graduate Classes. Efforts were made to include the learners. College upgraded its website as per UGC norms. Regular meetings of Anti-Ragging Committee were held. Important days were celebrated such as National Voter Day, Constitution Day.</p>
<p>To enhance skills of learners</p>	<p>More attention was provided to enhance the skills of the students. Various activities were planned to explore the skills of the learners. Need based Value-Added Courses were designed and conducted. Field</p>

Trips, Industrial visits were arranged. Learner oriented workshops were conducted to resolve their issues such as programmes on capacity building, workshop on 'Improving Performance in Examination', Two Day Smart Girl Workshop'. Programmes were arranged for career guidance such as 'Artificial Intelligence', 'Guidance on MPSC/UPSC Exam', Six Day Workshop on 'Employability Skill Development' for girl students, Civil defence workshop. Entrepreneurship Skill Development Programme 'Jalosh' was organized. MOU were signed to connect the learners to industry and society. Extra-curricular activities were planed in view to inculcate values of integrity, harmony such as National Integration Day. Placement Drives were organized to provided job opportunities. Many learners were selected.

To upgrade teachers' quality

Encouragement was given to upgrade the quality of teachers. The College Management provided financial support for research activities. Teachers were provided registration fees for seminars, duty leaves, publication fees, registration fees for FDP and Courses under PNMNMTT and SWAYAM. Teachers were encouraged for participation in various workshops and seminars. More ICT tools were provided. A guidance on 'Smart Board in Teaching Learning' was organized. The

	<p>College collaborated with Eudoxia Research University and 16 teachers participated in Five Day Faculty Development Programme on 'Free Publications of Manuscripts in Peer Reviewed International Journals' organised by Eudoxia Research University. Five-Day in-House Faculty development Programme on 'Contemporary Issues and Role of Teacher' organised in which 27 teachers participated. Guidance on NAAC Accreditation Process, ISO certification and NEP was organised.</p>
<p>On institutional quality enhancement</p>	<p>Various measures adopted to improve quality enhancement of the institution. All preparations were made for 3rd cycle of NAAC accreditation. Various audits were conducted such as Academic and Administrative Audit, Green Audit, Gender Audit. The recommendations were discussed in IQAC meetings. Regular feedbacks were obtained from all stakeholders including learners, parents, teachers on institute and curriculum. IIQA and SSR as the process of 3rd Cycle of NAAC accreditation were fulfilled within given timeline.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>College Governing Council</p>	<p>27/12/2024</p>

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023-2024	15/01/2025
15. Multidisciplinary / interdisciplinary	
Multidisciplinary/ interdisciplinary subjects are present in the syllabus of affiliating University i.e. University of Mumbai. The college has conducted Value added Programmes to make learners aware of the latest happenings in the industry and society.	
16. Academic bank of credits (ABC):	
University of Mumbai has made it compulsory for learners to create ID's for Academic Bank of Credit.	
17. Skill development:	
The College focuses on the skill development of the learners, and many capability enhancement programmes are conducted for the same.	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
For the integration of Indian Knowledge System various days are celebrated and cultural events are organised. Various Value Added Courses and Seminars are conducted for integration of Indian Knowledge System.	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
The college has defined various outcomes and formulated a mechanism for calculating attainment of various outcomes.	
20. Distance education/online education:	
During the pandemic teaching and learning process is carried out online mode only. College is yet to take steps regarding distance / online education. In normal academic year class tests are conducted in online mode.	

Extended Profile

1. Programme

1.1 418

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1294

Number of students during the year

File Description	Documents
Data Template	View File

2.2 630

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 402

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 22

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 28

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	418
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1294
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	630
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	402
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	22
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	28
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	39,88,128/-
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	73
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Adarsh College of Arts and Commerce is affiliated to the University of Mumbai and hence follows the curriculum prescribed by University of Mumbai.

- Before commencement of each academic year, the university gives the pathway regarding date of commencement of each semester, end of semester and accordingly tentative schedule of examination is prepared by the college. The academic calendar of the College, based on the university guidelines is then prepared and circulated amongst concerned through website and prospectus.
- A meeting is then conducted by the Principal with Faculty Members to discuss the Academic Calendar, Teaching Work Load Distribution and Time Table.
- The Time Table Co-coordinator follows the given Academic Calendar and Teaching Work Load Distribution, prepares the timetable.

- The students are informed about the Time Table through notice-boards and WhatsApp Groups.
- Every faculty prepares the Teaching Plan and Course File to deliver lectures as per the syllabus.
- If the faculty members wish to teach his/ her course with the help of ICT facilities, then these facilities like LCD Projectors, Laptop/ Computers, Internet etc. are made available to the teachers.
- In order to widen the students' horizons and to improve their perspectives on various subjects, industrial visits and study tours are organized.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute prepares Academic Calendar at the beginning of the academic year and gives wide publicity through Prospectus and posted on college website. Academic Calendar have information related to Term tenure, holidays, tentative schedule of internal and external examinations.

Method of continuous internal evaluation/ assessment of the student is adopted by the College as per guidelines of University of Mumbai.

- The theory examinations are conducted by the college on behalf of affiliating university for First and Second-Year Classes of all Programmes.
- Final Year and Post Graduate Examinations are conducted by the university in which college acts as an Examination Centre.
- After the declaration of university results, result analysis is done and documented.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://adarshcollege.avpskulgaon.net/Academic%20Calendar%202023-2024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1294

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

704

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Equality

Students are sensitized to basic dimensions of the biological, sociological, psychological, and legal aspects of gender. This is ensured by equal participation of each gender in various Curricular, CoCurricular and Extra-curricular activities. A separate Women Development Cell and Internal Complaint Committee is also constituted to address the issues related to the female gender. Gender Audit conducted.

Environment and Sustainability

To create the awareness about environmental challenges amongst students and imparting fundamental knowledge about the environment, the subjects 'Environmental Studies', 'Foundation Course' are introduced in curriculum by University of Mumbai. College organises various programs related to environment and sustainability like Tree Plantation, Swatch Bharat Abhiyan, Water Conservation, Awareness program to avoid use of plastic etc. Green Club is established under directives of Government of Maharashtra to conserve natural resources and water.

Professional Ethics

For effective communication skills, leadership qualities, ethical attitude, importance of teamwork and to meet the requirements of industry, the subjects like Business Ethics and Corporate Governance, Moral Philosophy, Human Values are part of syllabus.

Human values & Social Responsibilities

College also conducts Seminar/Workshop on Human Values and Social Responsibilities. Various awareness programmes are conducted through Extension activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1239

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://adarshcollege.avpskulgaon.net/cdn/doc/student-satisfaction-survey-2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1260

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

353

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For continuous evaluation of the students, we use following various ways

1) Immediate Revision- After completing subtopics /topics we take immediate revision for better memory, in which question-answers, Discussions are held.

2) Class tests- Teachers conduct class tests in their subjects periodically to test their understanding and progress.

3) Home-Assignments- Students are given various topics for home assignments, in which they have to do the reference work for better understanding of their topic.

4) We also encourage students to prepare power point presentation for their project work or Home assignment.

5) Extensive Revision Lectures- Before the Examination Teachers conduct revision, in which extensive revision of the syllabus is done which definitely helps them in better performance in exam.

6) Online question papers delivery system is implemented as per guidelines of Mumbai University for 1st, 2nd 3rd year as well as PG students.

7) Summative Evaluation is as per Mumbai University guidelines.

8) Skill based projects were given to UG & PG students for Internal Evaluation as per University of Mumbai guidelines.

9) Question banks are given to the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1294	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental learning:

- The students learn social responsibility by taking part in NSS, DLLE and Green Club activities conducted throughout year.
- While participating in learning activities like regular library activities, laboratories exercise, workshops/seminars, assignments/ project work, study tours, field/industrial visits etc. students gain hands on experience to relate theory knowledge with practical.
- The college invites various experts from other colleges as well as industry to share their experiences with the students. Participative learning:
- Discussions: Wide varieties of topics are discussed in order to make the students to think broad and come up with their opinions and suggestions.
- Debates: Debates are conducted in the various courses where students are required to come with different opinions, thought processes to develop sense of time management, teamwork and critical thinking.
- Presentations and Seminars: The faculty encourages the students to give presentations and participate in seminars.
- Problem Solving Methodologies:
- Problem solving ability of the students are developed by giving them class test, practice tests, homework,

assignments, and projects as part of internal evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Power Point Presentations: Faculty members use a power point presentation including the video lectures as per requirement during the classes.

Training Program: The college organizes training program for overall development of students.

Seminars and Guest Lectures: Various seminars and guest lectures are conducted in which the eminent people from industry or other Colleges are invited to deliver talk on recent topics.

Use of Applications and Tools: Faculty members use various applications like WhatsApp, Telegram, YouTube and Instagram to create students' groups for the circulation of information. In recent years Google Tools like Google Classrooms, Google Forms are also used to collect feedback from the students. Google forms are used for practice test.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

231

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation system for evaluating the academic performance of the students is done by referring guidelines given by University of Mumbai. Out of the 100 Marks per course, the College level assessment marks are awarded out of 20/25 and end semester examination is conducted for 80/75 as per marking scheme prescribed by University of Mumbai.

For determining the College level 20/25 marks assessment, continuous internal evaluation varies from course to course. Some course gives emphasis on assignment and viva-voce and some on test along with short project work activities etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Committee, in accordance with the guidelines of the University of Mumbai follows mechanism in dealing with the examination related grievances in a transparent and time-bound manner. Examination related grievances are mainly dealt with the college administrative office.

If any student comes with any grievance it is dealt with by Administrative Office and Controller of Examination office of the University as per standard norms and procedures.

The students are provided with standard system of verification of

marks / photocopy of answer book / revaluation of answer book for examination conducted by the college after payment of prescribed fees as per norms of University.

The students are allowed to appear for re-examination at college level examinations on medical grounds on completion of stipulated procedure.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been defined by college. PEOs, POs and PSOs are disseminated on college website, at the entrance of the College, Corridor, Principal Cabin, and Course Files of Teachers.

The course outcomes are written by the respective faculty member. All the faculty members were maintaining COs in their course files. COs are discussed by faculty members in the classrooms during introductory lecture of respective Subject /Course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/po-and-co-arts-ug.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Various outcomes are defined and a correlation is established between outcomes and tools used.

A mapping matrix is prepared in this regard for every CO, PO and PSO in the program including the elective subjects.

Attainment of all outcomes are calculated and compared with expected level of attainment decided by subject teacher for COs and Principal for POs, PSOs and PEOs.

If attainment was up to the expectation, then appreciation is extended to the concerned faculty member and in case of deviation from the expected attainment of outcome necessary corrective actions are initiated to improve the outcome as per expectations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

285

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://adarshcollege.avpskulgaon.net/cdn/doc/student-satisfaction-survey-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Apart from functioning successfully as a centre for higher education and learning, Adarsh College of Arts and Commerce is also fulfilling the duties of a unit of community development in

the neighbouring areas. The NSS, DLLE and Green Club of college participates in community development programme through conduction of various activities at nearby area of the college. The college tries to create awareness, social responsibility and Environmental consciousness through talks, group discussions, street plays, rallies, poster making, Quiz, debates, speeches, seminars, slogan making, awareness drives, survey programmes, workshops and mental health counselling. List of the extension activities performed by the college under, college- neighbourhood-community network includes Swachata Abhiyan, Corona Vaccination Drive, Blood Donation Camp, AIDS Day, Yoga Day, food and clothes distribution for disaster affected families etc. Students come in closer contact with the society, community, and environment. Interaction with such a diversified social group of people helps students to gain more self-confidence and develop critical thinking skills. These programmes create environmental consciousness, sense of social responsibility, sense and awareness about one's own health and hygiene. These programmes not only help the students in their holistic development but also infuse in them leadership quality, sense of equality, feeling of oneness and cooperation and the idea of giving back to society. In short, the aim and objectives of the college is to serve the society, either as a source of formal education for the students or as informal mode of education for the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

776

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All the classrooms in the institute are furnished, capacious and well ventilated. All the classrooms are equipped with Desks, bench, Platform, Fans, Tube lights, White Board, LCD Projector and LAN/Wi-Fi connectivity thus creating the conducive environment for teaching-learning.

Laboratory facilities are as per the university norms satisfying

the requirements of furniture, carpet area, lighting, and ventilation. These well-equipped laboratories provide adequate experimental set-ups for carrying out experiments as per the University syllabus.

The institute has 73 Computers and Laptops with licensed/ free software installed in it. Enough supporting equipment like scanners and printers are also available. Internet facility of bandwidth 100 Mbps is also into existence.

College has well equipped seminar halls with adequate seating capacity, with facilities like LCD projectors, whiteboards, raised platforms and public-address system with internet facility to make it suitable for the big gatherings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a spacious grounds for outdoor games and well equipped indoor-sports room with facilities to play carrom, chess etc.

The seminar hall and auditorium is provided with adequate facilities to conduct various cultural activities. When required open auditorium is created for conduction of cultural event. We are also having instruments like the Harmonium and Tabla for regular practice. Additionally, there is a provision for a Drama Section.

A gymkhana is available for the use of students.

A girls' common room serves as a secure and supportive space for female students.

A boys' common room in our campus provides a designated environment for male students to connect, collaborate, and relax.

Canteen facility, First Aid Box, Power Backups, Doctor on Call, Fire Extinguishers and CCTVs are also available in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15,71,752/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been partially automated since 2019 using ILMS software LEEGAN EDVU web-based software, version 3.21.8.14. The software is featured with the following 6 modules to facilitate all the essential functions of the library in a computerized environment.

a. Acquisition b. Catalogue c. Circulation d. OPAC e. Reports

Subscription to e-resources:

1.e-journals: N-LIST Subscription.

2.e-ShodhSindhu: Institute Level Membership

3.Shodhganga Membership: Faculty Level Membership

4.e-books: Free e-books Available

5.Remote access to e-resource: e-library tab created on institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.71

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

66

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has 73 Computers with high-speed internet of 50 Mbps to cater to the need of academics as well as allied processes. In the administrative office, internet speed is updated to 100 Mbps recently.

- Separate Computer Laboratory, to facilitate internet access for all the students, staff and faculty members. This facility enables users to access meaningful information available online.
- Exclusive Language Laboratory having sufficient computers with software which enable the students to learn life skills by improving pronunciations with proper accent which in turn helps them in overall personality development.
- E- Governance system by use of ERPs is implemented in Administration office, Exam Section for providing efficient service to the students, staff and faculty members.

- LCD Projectors, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process.
- Digital section in Central Library with high-speed internet connection helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc.
- Institute has open-source software which are easily available and also purchased many software to pertain academic requirement.
- Institute hires expert team to maintain and update the IT facilities in the Institute which includes maintenance of Computers, LCD Projectors, Printer, Scanner and other peripherals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.16

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Adarsh College of Arts and Commerce is situated in beautiful landscape and have well equipped laboratories, spacious classrooms, and good infrastructure facilities.

All the classrooms in the institute are furnished, capacious and well ventilated. All the classrooms are equipped with Desks, bench, Platform, Fans, Tube lights, White Board, LCD Projector and LAN/Wi-Fi connectivity thus creating the conducive environment for teaching-learning.

Laboratory facilities are as per the university norms satisfying the requirements of furniture, carpet area, lighting, and ventilation. These well-equipped laboratories provide adequate experimental set-ups for carrying out experiments as per the University syllabus. The college has exclusive Language Laboratory and Computer Laboratory.

The central library is enriched with books of various current as well as syllabi-based books, journals, and e-journals of all disciplines of arts, commerce, and management. English, Hindi, and Marathi newspapers are made available in the central library. There is a separate section for the e-library for assessing EResources and Competitive Examinations.

The institute has a spacious grounds for outdoor games and well equipped indoor-sports room with facilities to play carrom, chess etc

Canteen facility, First Aid Box, Power Backups, Doctor on Call, Fire Extinguishers and CCTVs are also available in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

624

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

268

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/5.1.3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1294

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1294

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

86

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

31

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution provides opportunity to all stakeholders to participate in the various activities. Norms and guidelines of Government of India, UGC, and Government of Maharashtra are adhere. The statutory and non statutory committees are included with student representatives such as College Development Committee, IQAC, Internal Complaint Committee (Anti Sexual Harassment Committee), Anti-Ragging Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is formed on 3rd July 2024. It has started working.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The Vision of Adarsh College is to be socially oriented eminent educational institute nurturing talent and advancing knowledge in a vibrant learning environment having quest for quality.

Mission

- To impart quality educational services as per changing needs of the time.
- To make education all-inclusive for students in and around Badlapur i.e. by admitting socially under privileged classes.
- To transmit student's potential capacities into man-making, by encouraging them to learn in a competitive learning atmosphere.
- To aim at transforming the students into good citizens of India having deep rooted Indian culture.

The vision and mission of the College have been developed with the active participation of all faculty and guidance from experts of various fields. The College aims at becoming renowned College of student's choice with courses aligned with recent development and need of society. The College follows ethical practices and encourages Indian culture and value system. The College is also

committed for youth development and woman empowerment.

The top management including Management Committee, Principal, and Faculty are involved in design and implementation of quality policy and plans.

Action plan is for department based on Vision Mission of the College.

File Description	Documents
Paste link for additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/quality-policy.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management provides academic leadership to the faculty in various ways. Principal and head of departments are authorized to carry out the staff selection process and shortlisted candidates are recommended to the management for new appointments.

The Principal and the Faculty Members can propose the laboratory requirements and recommend the purchasing of equipment to College Governing Council for final approval.

Principal and Head of the Department, Program Coordinator is empowered to allocate specific subjects to appropriate faculty members for the betterment of students and to get quality results. Apart from the academic workload the Head of the Department can also assign few administrative duties to the individual faculty based on the ability and the leadership qualities of the individual faculty members. Head of Departments can frame strategies for maintaining discipline & attendance, conducting events like seminars/workshops, guest lectures, Field visits and training programs.

Every faculty is given complete freedom to decide the suitable teaching methodology of his/her choice by understanding the time frame and evaluation mechanism. Faculty is given freedom to carry out higher education including post-graduation and doctorate. They can recommend books to library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares the strategic plan in accordance with the values recommended by NAAC and the compatible with the vision, mission and objectives mentioned in the quality policy of the college. The Perspective plan is prepared with holistic approach, need of time and future prospects. The Perspective Plan is prepared on the basis of recommendations at the time of NAAC accreditation.

The College operates at four different levels such as Student, Faculty, Principal and Management. The College provides various forums for all of them to develop and deploy the same at department, College, and Management level by assigning them various responsibilities. The Principal as a leader understands the strength of the faculty and assesses involvement of faculty while executing specific tasks. The Principal is empowered to allocate specific faculty to handle dedicated events in best possible way.

The management, the Principal, Teaching, teaching staff and other stake holders such as members of various statutory committees take earnest efforts for effective deployment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup:

Adarsh Vidya Prasarak Sanstha is the apex governing body of the College headed by the President. College Development Committee formed as per Maharashtra University Act 2016 is responsible for policy making and budget approval. The institutional decisions are made by the Principal in the consultation with Management. Coordinators and various committee/cell in-charges are directed by Principal. The College has constituted committees as per the norms and additional committees for internal coordination and monitoring of the activities.

Appointment and Service Rules:

Recruitment procedure and policies are governed by per UGC, Government of Maharashtra, University of Mumbai and regulatory authorities. Principal and Management Collectively carry out staff selection process as per the norms and shortlisted candidates are recommended to the management for final selection subject to approval of University of Mumbai. Promotion and service policies are followed as per UGC, Government of Maharashtra, University of Mumbai and regulatory authorities.

Grievance Redressal mechanism for faculty, staff and students is as given below:

Grievance Redressal Committee is formed at the College level to address the grievances/complaints received from students and staff members. A separate Women Development Cell, Internal Complaint Cell and Anti-Ragging cell are also constituted to address any specific complaints.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://adarshcollege.avpskulgaon.net/administration/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Faculty:

- Motivates and deposes faculty for pursuing higher education.
- Encouragement for the faculty for attending workshops, conferences, seminars, short term courses and faculty development program.
- Encourages the faculty to become members of professional bodies and to participate in the activities organized by them along with financial support.
- Encourages the faculty to receive research grants for their projects and provides support.
- Promotes and motivates the faculty to use the ICT tools in their teaching-learning process.
- Encourages the faculty for publication of research papers in reputed Journals/conferences along with financial support.
- Facility for advance in salary on need basis.

Administrative Staff:

- Institute organizes training programs as per the need for skill development of non-teaching staff.
- They are encouraged to participate in the organization of technical events. The other welfare provisions made for both faculty and staff as described as :

1. Provident Fund
2. Fees concession and priority in admissions to the wards of faculty and staff.
3. Leaves (Casual, Earned, Medical, Vacation) as per university norms.

4. Maternity/ Paternity leaves for female/ male faculty and staff.

5. Medical Facility/ First Aid.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching and non-teaching staff:

The college has a Performance Based Appraisal System (PBAS) for the teaching staff as per UGC regulations, 2010 and four

amendments thereof. Currently, the college follows the guidelines of UGC regulations, 2018. These Regulations may be called the University Grants Commission (Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in higher Education) Regulations, 2018.

Teaching staff:

API & confidential reports are collected at the end of the academic year. The performance- Based Appraisal System (PBAS) (API) is divided into three categories.

CATEGORY- I: Teaching, Learning, and Evaluation related activities

CATEGORY- II: Co-Curricular, Extension and Professional Development Related Activities

CATEGORY -III: Research And Development

Non-Teaching staff:

The Institute office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mechanism of Internal and External Financial Audit:

The budget estimates and audited statements are prepared every year.

Institution Internal Audit:

Internal financial audit is the continuous process and Office

Superintendent mainly handle it. Internal audit is carried out annually by external agency.

Institution External Audit:

Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and book as per guidelines of the income tax department. For external audit Management has appointed chartered accountant M/s C.D. Phadke and Company who takes care about external audit at the end of every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for mobilization and optimal utilization of resources:

Ours is a college where we receive salary grant for UG programme B.A. and B. Com. The Fee Regulating Authority has formed certain norms and regulations beyond which the Institute cannot charge anything as specified as per University rules from time to time. The major part of fees collected is utilized towards payment of salary of Unaided Section and other mandatory expenses.

The process for mobilization policy is given below:

Institute detailed budget :- Every year college budget is prepared in the month of February/March.

Institutional receipts :- (Tuition and Other Fees) are collected through Challans only at Bank and the same is utilized for institute's salary of Unaided Section and non-salary expenditure. This complete process is monitored by Office Superintendent and Principal.

As per the requirements of different departments, laboratories, library, student support and infrastructure facilities, an in-charge can directly write to Principal for any purchase/ alteration/ new facility creation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays important role in policy making of the institute. IQAC have identified the thirst areas and in every meeting discussions are made on the issues. IQAC conducted many activities as quality enhancement in 2023-24 such as

- Submission of AQAR 2022-23
- ISO 9001:2015 Certification
- Gender Audit
- Environment Audit
- Academic and Administrative Audit
- Submission IIQA for 3rd Cycle of Accreditation from NAAC
- Submission SSR for 3rd Cycle of Accreditation from NAAC

File Description	Documents
Paste link for additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/iqac-minutes-of-meeting-2023-24.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC contributed in academic planning of the institute such as

- Preparation of Academic Calendar
- Time Table
- Regular meetings of Staff
- Teaching Plan
- Use of ICT tools
- Organization of Seminar and workshops
- Organization of in house Faculty Development Programme
- Collaboration with industry and society through MOU
- Implementation of NEP at Post Graduate Level in 2023-24

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/6.5.3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equity:

Being a progressive college, we believe in providing equal opportunity to all the employees including students in matters related to gender sensitivity with facilities such as safety, security, counselling and common room for the students. Gender Audit is regularly conducted. Security and Safety:

- Institute is very much serious about security and safety. High security is provided by security team to all staff members and students in institute campus. Outsiders are not allowed in college premises until and unless they maintain their entry in security register.
- CCTV cameras are installed at every nook and corner of campus which ensure safety of students, staff and facilities provided in institute.
- Institute is also having floor wise fire extinguishers at appropriate places.
- Anti-Ragging Committee, Internal Complaint Committee and Women Development Cell is formed to resolve student problems.
- Cultural events/festivals like Traditional Day, Navratri Festival, and Fresher Party etc. are conducted, which also create an awareness and make the students to understand the gender

equality.

- Sanitary napkin vending machine as well destroyer is provided to maintain the hygiene of all.
- For Women staff there is separate provision for rest rooms.
- Girls' common room is available.

File Description	Documents
Annual gender sensitization action plan	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management-

- Solid waste is collected and handed over to KBMC vehicle on daily basis.
- For liquid waste college has Eco-San Project where urinary water is converted and reused for plantation.
- At the time of Ganesh Festival Nirmalya (Religious Waste in the form of flowers, garlands etc.) is collected by students

and compost manure is prepared

- Green Initiatives-
- Plantation drives are held annually to enhance the amount of green space on campus as well as outside campus in nearby community.
- Botanical Garden is well maintained by the college with variety of plants species. Students has taken initiative for generation of QR code for detailed information of the plant.
- Green-club strives to campaign about ill effects of single-use plastic and importance of waste segregation in the college and educates stakeholders about it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute organizes various activities in the campus for inculcating values for being responsible citizens as reflected in the Constitution of India. Some of the events celebrated are as follows:

The Institute celebrates Independence Day on 15th August and Republic Day on 26th January every year. On this occasion, a program comprising of speeches on national importance, patriotic songs and dances are organized with full patriotic enthusiasm.

Various types of Pledge taking activities organised includes Constitutional Day and National Voter Day.

The Institute organizes Swachh Bharat Campaign for the awareness about Swachhata in the neighbourhood on occasion Gandhi Jayanti.

Programs imbining Human Values and Professional Ethics are also organized regularly in the Institute under extension activity cell.

Road Safety Awareness Programs were conducted every year in the Road Safety Week, where students take out rally to educate society about importance of helmet.

For every election holiday was given for the students and staff to caste the vote, as well awareness of voting is also spread in neighbourhood.

On Birth Anniversary of Swami Vivekananda, Youth Day is also celebrated.

College celebrates Marathi Bhasha Day on 27th February every year.

Every year except Covid pandemic period college organized competition on national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In today's technological driven society, there is deterioration of values. For inculcating right kind of values and respecting our culture Adarsh College organizes various programs/ activities which play a pivotal role in achieving the quality and attributes of the graduates passing At Adarsh College.

Moral Values and imbibing Culture - Matrudin is celebrated on Shraavan Amavasya every year in our college to honour the motherhood and for offering gratitude to all mothers. On this occasion, 'Vasundhara Mata Puruskar' is awarded to a women who has devoted her life towards a social cause. 'Palak Mata Puruskar' awarded to single mothers who have raised their children amidst various hardships of life.

Social Values and contributing towards development of society- In the digitalised society, many of students are living in the virtual world and have lost the importance of social values. We are organizing various extension activities like street plays, health awareness, personal hygiene, self-defence, blood donation, helping the disaster affected people by collection of grocery, clothes, money etc., distribution of Diwali snacks and organizing lantern making workshop to tribal areas; to create a sense of social responsibility in them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute celebrates Independence Day on 15th August and Republic Day on 26th January every year. On this occasion, a program comprising of speeches on national importance, patriotic songs and dances are organized with full patriotic enthusiasm.

Various types of Pledge taking activities organised includes Constitutional Day and National Voter Day etc.

On Birth Anniversary of Swami Vivekananda, Youth Day is also celebrated.

College celebrates Marathi Bhasha Day on 27th February every year.

Some of the National and international commemorative days celebrated at the campus:- 1. Independence Day 2. Republic Day 3. International Women's Day 4. Teachers Day (Dr. Sarvapalli Radhakrushnan Birth Anniversary) 5. Library Day (Dr. S. R. Ranganathan Birth Anniversary) 6. Vachan Prerana Divas 7. International Yoga Day 8. World AIDS Day 9. National Youth Day (12 January) 10. Constitution Day 11. National Voters Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title of the Practice:- Building a Sustainable, Clean, and Green Campus

Objectives

To generate awareness about waste management and conserve water, energy, and cleanliness

Context

T A mutual plan of action was designed on five principles viz. Refuse, Reduce, Reuse, Recycle and Regenerate.

Practice -

College has Solar Panels where electricity is generated and used.

Rain Water Harvesting System is in place.

Evidence of Success-

Urinary water is recycled and used for plants and green coverage of college has been increased which became favourite destination for variety of birds.

Problems Encountered-

Due to heavy rainfall in our region water cannot be conserved beyond the capacity of rainwater harvesting system.

- Best Practice-II

Title of the Practice: - Inculcation of Universal values through various programmes

Objectives of the Practice : To inculcate among students' moral values and imbibing culture

- The context
- For inculcating right kind of values and respecting our culture

The Practice

- 'Vasundhara Mata Puruskar' was awarded to Ms. Ranjana Karandikar, a social worker and 'Palak Mata Puruskar' also awarded to single parent- mother.
-
- Evidence of success: - Number of students attending 'Matrudin' and participation in National Integration Day has increased in last few years
- Problems Encountered
- Most of the students commute from villages, therefore could not utilize these opportunities due to lack of time and resources.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We are pleased to claim distinctiveness in the number of the admissions taken by the girl students in the college. The number of girls admitted by the college has always remained higher than that of boys. The initiatives taken by the college in the form of gender sensitivity, safety and security measures have created confidence in the minds of the parents of the girl students. For instance, the number of female students admitted in the Academic Year 2023-24 is 880 whereas the number of boys admitted is 414. This shows that the college has been able to work on its mission of inclusiveness in this regard.

The college claims the distinctiveness in providing higher education in the vernacular language in arts faculty. The students particularly from semi-urban and rural backgrounds face problems in getting education in English, the college runs a Bachelor of Arts program to cater to the needs of the students who are largely first-generation learners.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Adarsh College of Arts and Commerce is affiliated to the University of Mumbai and hence follows the curriculum prescribed by University of Mumbai.

- Before commencement of each academic year, the university gives the pathway regarding date of commencement of each semester, end of semester and accordingly tentative schedule of examination is prepared by the college. The academic calendar of the College, based on the university guidelines is then prepared and circulated amongst concerned through website and prospectus.
- A meeting is then conducted by the Principal with Faculty Members to discuss the Academic Calendar, Teaching Work Load Distribution and Time Table.
- The Time Table Co-coordinator follows the given Academic Calendar and Teaching Work Load Distribution, prepares the timetable.
- The students are informed about the Time Table through notice-boards and WhatsApp Groups.
- Every faculty prepares the Teaching Plan and Course File to deliver lectures as per the syllabus.
- If the faculty members wish to teach his/ her course with the help of ICT facilities, then these facilities like LCD Projectors, Laptop/ Computers, Internet etc. are made available to the teachers.
- In order to widen the students' horizons and to improve their perspectives on various subjects, industrial visits and study tours are organized.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute prepares Academic Calendar at the beginning of the academic year and gives wide publicity through Prospectus and posted on college website. Academic Calendar have information related to Term tenure, holidays, tentative schedule of internal and external examinations.

Method of continuous internal evaluation/ assessment of the student is adopted by the College as per guidelines of University of Mumbai.

- The theory examinations are conducted by the college on behalf of affiliating university for Firstand Second-Year Classes of all Programmes.
- Final Year and Post Graduate Examinations are conducted by the university in which college acts as an Examination Centre.
- After the declaration of university results, result analysis is done and documented.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://adarshcollege.avpskulgaon.net/Academic%20Calendar%202023-2024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1294

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

704

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Equality

Students are sensitized to basic dimensions of the biological, sociological, psychological, and legal aspects of gender. This is ensured by equal participation of each gender in various Curricular, CoCurricular and Extra-curricular activities. A separate Women Development Cell and Internal Complaint Committee is also constituted to address the issues related to the female gender. Gender Audit conducted.

Environment and Sustainability

To create the awareness about environmental challenges amongst students and imparting fundamental knowledge about the environment, the subjects 'Environmental Studies', 'Foundation Course' are introduced in curriculum by University of Mumbai. College organises various programs related to environment and sustainability like Tree Plantation, Swatch Bharat Abhiyan, Water Conservation, Awareness program to avoid use of plastic etc. Green Club is established under directives of Government of Maharashtra to conserve natural resources and water.

Professional Ethics

For effective communication skills, leadership qualities, ethical attitude, importance of teamwork and to meet the requirements of industry, the subjects like Business Ethics and Corporate Governance, Moral Philosophy, Human Values are part of syllabus.

Human values & Social Responsibilities

College also conducts Seminar/Workshop on Human Values and Social Responsibilities. Various awareness programmes are conducted through Extension activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1239

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://adarshcollege.avpskulgaon.net/cdn/doc/student-satisfaction-survey-2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1260

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

353

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For continuous evaluation of the students, we use following various ways

- 1) Immediate Revision- After completing subtopics /topics we take immediate revision for better memory, in which question-answers, Discussions are held.
- 2) Class tests- Teachers conduct class tests in their subjects periodically to test their understanding and progress.
- 3) Home-Assignments- Students are given various topics for home assignments, in which they have to do the reference work for better understanding of their topic.
- 4) We also encourage students to prepare power point presentation for their project work or Home assignment.
- 5) Extensive Revision Lectures- Before the Examination Teachers conduct revision, in which extensive revision of the syllabus

is done which definitely helps them in better performance in exam.

6) Online question papers delivery system is implemented as per guidelines of Mumbai University for 1st, 2nd 3rd year as well as PG students.

7) Summative Evaluation is as per Mumbai University guidelines.

8) Skill based projects were given to UG & PG students for Internal Evaluation as per University of Mumbai guidelines.

9) Question banks are given to the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1294	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental learning:

- The students learn social responsibility by taking part in NSS, DLLE and Green Club activities conducted throughout year.
- While participating in learning activities like regular library activities, laboratories exercise, workshops/seminars, assignments/ project work, study tours, field/industrial visits etc. students gain hands

on experience to relate theory knowledge with practical.

- The college invites various experts from other colleges as well as industry to share their experiences with the students. Participative learning:
- Discussions: Wide varieties of topics are discussed in order to make the students to think broad and come up with their opinions and suggestions.
- Debates: Debates are conducted in the various courses where students are required to come with different opinions, thought processes to develop sense of time management, teamwork and critical thinking.
- Presentations and Seminars: The faculty encourages the students to give presentations and participate in seminars. . Problem Solving Methodologies:
- Problem solving ability of the students are developed by giving them class test, practice tests, homework, assignments, and projects as part of internal evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Power Point Presentations: Faculty members use a power point presentation including the video lectures as per requirement during the classes.

Training Program: The college organizes training program for overall development of students.

Seminars and Guest Lectures: Various seminars and guest lectures are conducted in which the eminent people from industry or other Colleges are invited to deliver talk on recent topics.

Use of Applications and Tools: Faculty members use various applications like WhatsApp, Telegram, YouTube and Instagram to create students' groups for the circulation of information. In recent years Google Tools like Google Classrooms, Google Forms are also used to collect feedback from the students. Google forms are used for practice test.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

231

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation system for evaluating the academic performance of the students is done by referring guidelines given by University of Mumbai. Out of the 100 Marks per course, the College level assessment marks are awarded out of 20/25 and end semester examination is conducted for 80/75 as per marking scheme prescribed by University of Mumbai.

For determining the College level 20/25 marks assessment, continuous internal evaluation varies from course to course. Some course gives emphasis on assignment and viva-voce and some on test along with short project work activities etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Committee, in accordance with the guidelines of the University of Mumbai follows mechanism in dealing with the examination related grievances in a transparent and time-bound manner. Examination related grievances are mainly dealt with the college administrative office.

If any student comes with any grievance it is dealt with by Administrative Office and Controller of Examination office of the University as per standard norms and procedures.

The students are provided with standard system of verification of marks / photocopy of answer book / revaluation of answer book for examination conducted by the college after payment of prescribed fees as per norms of University.

The students are allowed to appear for re-examination at college level examinations on medical grounds on completion of stipulated procedure.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been defined by college. PEOs, POs and PSOs are disseminated on college website, at the entrance of the College, Corridor, Principal Cabin, and Course Files of Teachers.

The course outcomes are written by the respective faculty

member. All the faculty members were maintaining COs in their course files. COs are discussed by faculty members in the classrooms during introductory lecture of respective Subject /Course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/po-and-co-arts-ug.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Various outcomes are defined and a correlation is established between outcomes and tools used.

A mapping matrix is prepared in this regard for every CO, PO and PSO in the program including the elective subjects.

Attainment of all outcomes are calculated and compared with expected level of attainment decided by subject teacher for COs and Principal for POs, PSOs and PEOs.

If attainment was up to the expectation, then appreciation is extended to the concerned faculty member and in case of deviation from the expected attainment of outcome necessary corrective actions are initiated to improve the outcome as per expectations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

285

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://adarshcollege.avpskulgaon.net/cdn/doc/student-satisfaction-survey-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Apart from functioning successfully as a centre for higher education and learning, Adarsh College of Arts and Commerce is also fulfilling the duties of a unit of community development in the neighbouring areas. The NSS, DLLE and Green Club of college participates in community development programme through conduction of various activities at nearby area of the college. The college tries to create awareness, social responsibility and Environmental consciousness through talks, group discussions, street plays, rallies, poster making, Quiz, debates, speeches, seminars, slogan making, awareness drives, survey programmes, workshops and mental health counselling. List of the extension activities performed by the college under, college- neighbourhood-community network includes Swachata Abhiyan, Corona Vaccination Drive, Blood Donation Camp, AIDS Day, Yoga Day, food and clothes distribution for disaster affected families etc. Students come in closer contact with the society, community, and environment. Interaction with such a diversified social group of people helps students to gain more self-confidence and develop critical thinking skills. These programmes create environmental consciousness, sense of social responsibility, sense and awareness about one's own health and hygiene. These programmes not only help the students in their holistic development but also infuse in them leadership quality, sense of equality, feeling of oneness and cooperation and the idea of giving back to society. In short, the aim and objectives of the college is to serve the society, either as a source of formal education for the students or as

informal mode of education for the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

776

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All the classrooms in the institute are furnished, capacious and well ventilated. All the classrooms are equipped with Desks, bench, Platform, Fans, Tube lights, White Board, LCD Projector and LAN/Wi-Fi connectivity thus creating the conducive environment for teaching-learning.

Laboratory facilities are as per the university norms satisfying the requirements of furniture, carpet area, lighting, and ventilation. These well-equipped laboratories provide adequate experimental set-ups for carrying out experiments as per the University syllabus.

The institute has 73 Computers and Laptops with licensed/ free software installed in it. Enough supporting equipment like scanners and printers are also available. Internet facility of bandwidth 100 Mbps is also into existence.

College has well equipped seminar halls with adequate seating capacity, with facilities like LCD projectors, whiteboards, raised platforms and public-address system with internet facility to make it suitable for the big gatherings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a spacious grounds for outdoor games and well equipped indoor-sports room with facilities to play carrom, chess etc.

The seminar hall and auditorium is provided with adequate facilities to conduct various cultural activities. When required open auditorium is created for conduction of cultural event. We are also having instruments like the Harmonium and Tabla for regular practice. Additionally, there is a provision for a Drama Section.

A gymkhana is available for the use of students.

A girls' common room serves as a secure and supportive space for female students.

A boys' common room in our campus provides a designated environment for male students to connect, collaborate, and relax.

Canteen facility, First Aid Box, Power Backups, Doctor on Call, Fire Extinguishers and CCTVs are also available in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/agar/2023-24/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15,71,752/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been partially automated since 2019 using ILMS software LEEGAN EDVU web-based software, version 3.21.8.14. The software is featured with the following 6 modules to facilitate all the essential functions of the library in a computerized environment.

a. Acquisition b. Catalogue c. Circulation d. OPAC e. Reports

Subscription to e-resources:

1.e-journals: N-LIST Subscription.

2.e-ShodhSindhu: Institute Level Membership

3.Shodhganga Membership: Faculty Level Membership

4.e-books: Free e-books Available

5.Remote access to e-resource: e-library tab created on institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.71

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

66

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute has 73 Computers with high-speed internet of 50 Mbps to cater to the need of academics as well as allied processes. In the administrative office, internet speed is updated to 100 Mbps recently.

- Separate Computer Laboratory, to facilitate internet access for all the students, staff and faculty members. This facility enables users to access meaningful information available online.
- Exclusive Language Laboratory having sufficient computers with software which enable the students to learn life skills by improving pronunciations with proper accent which in turn helps them in overall personality development.
- E- Governance system by use of ERPs is implemented in Administration office, Exam Section for providing efficient service to the students, staff and faculty members.
- LCD Projectors, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process.
- Digital section in Central Library with high-speed internet connection helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc.
- Institute has open-source software which are easily available and also purchased many software to pertain academic requirement.
- Institute hires expert team to maintain and update the IT facilities in the Institute which includes maintenance of Computers, LCD Projectors, Printer, Scanner and other

peripherals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**73**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****24.16**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Adarsh College of Arts and Commerce is situated in beautiful landscape and have well equipped laboratories, spacious classrooms, and good infrastructure facilities.

All the classrooms in the institute are furnished, capacious and well ventilated. All the classrooms are equipped with Desks, bench, Platform, Fans, Tube lights, White Board, LCD Projector and LAN/Wi-Fi connectivity thus creating the conducive environment for teaching-learning.

Laboratory facilities are as per the university norms satisfying the requirements of furniture, carpet area, lighting, and ventilation. These well-equipped laboratories provide adequate experimental set-ups for carrying out experiments as per the University syllabus. The college has exclusive Language Laboratory and Computer Laboratory.

The central library is enriched with books of various current as well as syllabi-based books, journals, and e-journals of all disciplines of arts, commerce, and management. English, Hindi, and Marathi newspapers are made available in the central library. There is a separate section for the e-library for assessing EResources and Competitive Examinations.

The institute has a spacious grounds for outdoor games and well equipped indoor-sports room with facilities to play carrom, chess etc

Canteen facility, First Aid Box, Power Backups, Doctor on Call, Fire Extinguishers and CCTVs are also available in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

624

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

268

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/5.1.3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1294

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1294

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

86

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

31

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution provides opportunity to all stakeholders to participate in the various activities. Norms and guidelines of Government of India, UGC, and Government of Maharashtra are adhere. The statutory and non statutory committees are included with student representatives such as College Development Committee, IQAC, Internal Complaint Committee (Anti Sexual Harassment Committee), Anti-Ragging Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is formed on 3rd July 2024. It has started working.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The Vision of Adarsh College is to be socially oriented eminent educational institute nurturing talent and advancing knowledge in a vibrant learning environment having quest for quality.

Mission

- To impart quality educational services as per changing needs of the time.
- To make education all-inclusive for students in and around Badlapur i.e. by admitting socially under privileged classes.
- To transmit student's potential capacities into man-making, by encouraging them to learn in a competitive learning atmosphere.
- To aim at transforming the students into good citizens of India having deep rooted Indian culture.

The vision and mission of the College have been developed with the active participation of all faculty and guidance from experts of various fields. The College aims at becoming renowned College of student's choice with courses aligned with recent development and need of society. The College follows ethical practices and encourages Indian culture and value

system. The College is also committed for youth development and woman empowerment.

The top management including Management Committee, Principal, and Faculty are involved in design and implementation of quality policy and plans.

Action plan is for department based on Vision Mission of the College.

File Description	Documents
Paste link for additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/quality-policy.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management provides academic leadership to the faculty in various ways. Principal and head of departments are authorized to carry out the staff selection process and shortlisted candidates are recommended to the management for new appointments.

The Principal and the Faculty Members can propose the laboratory requirements and recommend the purchasing of equipment to College Governing Council for final approval.

Principal and Head of the Department, Program Coordinator is empowered to allocate specific subjects to appropriate faculty members for the betterment of students and to get quality results. Apart from the academic workload the Head of the Department can also assign few administrative duties to the individual faculty based on the ability and the leadership qualities of the individual faculty members. Head of Departments can frame strategies for maintaining discipline & attendance, conducting events like seminars/workshops, guest lectures, Field visits and training programs.

Every faculty is given complete freedom to decide the suitable teaching methodology of his/her choice by understanding the time frame and evaluation mechanism. Faculty is given freedom to carry out higher education including post-graduation and

doctorate. They can recommend books to library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares the strategic plan in accordance with the values recommended by NAAC and the compatible with the vision, mission and objectives mentioned in the quality policy of the college. The Perspective plan is prepared with holistic approach, need of time and future prospects. The Perspective Plan is prepared on the basis of recommendations at the time of NAAC accreditation.

The College operates at four different levels such as Student, Faculty, Principal and Management. The College provides various forums for all of them to develop and deploy the same at department, College, and Management level by assigning them various responsibilities. The Principal as a leader understands the strength of the faculty and assesses involvement of faculty while executing specific tasks. The Principal is empowered to allocate specific faculty to handle dedicated events in best possible way.

The management, the Principal, Teaching, teaching staff and other stake holders such as members of various statutory committees take earnest efforts for effective deployment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup:

Adarsh Vidya Prasarak Sanstha is the apex governing body of the College headed by the President. College Development Committee formed as per Maharashtra University Act 2016 is responsible for policy making and budget approval. The institutional decisions are made by the Principal in the consultation with Management. Coordinators and various committee/cell in-charges are directed by Principal. The College has constituted committees as per the norms and additional committees for internal coordination and monitoring of the activities.

Appointment and Service Rules:

Recruitment procedure and policies are governed by per UGC, Government of Maharashtra, University of Mumbai and regulatory authorities. Principal and Management Collectively carry out staff selection process as per the norms and shortlisted candidates are recommended to the management for final selection subject to approval of University of Mumbai. Promotion and service policies are followed as per UGC, Government of Maharashtra, University of Mumbai and regulatory authorities.

Grievance Redressal mechanism for faculty, staff and students is as given below:

Grievance Redressal Committee is formed at the College level to address the grievances/complaints received from students and staff members. A separate Women Development Cell, Internal Complaint Cell and Anti-Ragging cell are also constituted to address any specific complaints.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://adarshcollege.avpskulgaon.net/administration/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Faculty:

- Motivates and deputed faculty for pursuing higher education.
- Encouragement for the faculty for attending workshops, conferences, seminars, short term courses and faculty development program.
- Encourages the faculty to become members of professional bodies and to participate in the activities organized by them along with financial support.
- Encourages the faculty to receive research grants for their projects and provides support.
- Promotes and motivates the faculty to use the ICT tools in their teaching-learning process.
- Encourages the faculty for publication of research papers in reputed Journals/conferences along with financial support.
- Facility for advance in salary on need basis.

Administrative Staff:

- Institute organizes training programs as per the need for skill development of non-teaching staff.
- They are encouraged to participate in the organization of technical events. The other welfare provisions made for both faculty and staff as described as :

1. Provident Fund

2. Fees concession and priority in admissions to the wards of faculty and staff.
3. Leaves (Casual, Earned, Medical, Vacation) as per university norms.
4. Maternity/ Paternity leaves for female/ male faculty and staff.
5. Medical Facility/ First Aid.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching and non-teaching staff:

The college has a Performance Based Appraisal System (PBAS) for the teaching staff as per UGC regulations, 2010 and four amendments thereof. Currently, the college follows the guidelines of UGC regulations, 2018. These Regulations may be called the University Grants Commission (Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in higher Education) Regulations, 2018.

Teaching staff:

API & confidential reports are collected at the end of the academic year. The performance- Based Appraisal System (PBAS) (API) is divided into three categories.

CATEGORY- I: Teaching, Learning, and Evaluation related activities

CATEGORY- II: Co-Curricular, Extension and Professional Development Related Activities

CATEGORY -III: Research And Development

Non-Teaching staff:

The Institute office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mechanism of Internal and External Financial Audit:

The budget estimates and audited statements are prepared every year.

Institution Internal Audit:

Internal financial audit is the continuous process and Office Superintendent mainly handle it. Internal audit is carried out annually by external agency.

Institution External Audit:

Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and book as per guidelines of the income tax department. For external audit Management has appointed chartered accountant M/s C.D. Phadke and Company who takes care about external audit at the end of every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for mobilization and optimal utilization of resources:

Ours is a college where we receive salary grant for UG

programme B.A. and B. Com. The Fee Regulating Authority has formed certain norms and regulations beyond which the Institute cannot charge anything as specified as per University rules from time to time. The major part of fees collected is utilized towards payment of salary of Unaided Section and other mandatory expenses.

The process for mobilization policy is given below:

Institute detailed budget :- Every year college budget is prepared in the month of February/March.

Institutional receipts :- (Tuition and Other Fees) are collected through Challans only at Bank and the same is utilized for institute's salary of Unaided Section and non-salary expenditure. This complete process is monitored by Office Superintendent and Principal.

As per the requirements of different departments, laboratories, library, student support and infrastructure facilities, an in-charge can directly write to Principal for any purchase/ alteration/ new facility creation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays important role in policy making of the institute. IQAC have identified the thirst areas and in every meeting discussions are made on the issues. IQAC conducted many activities as quality enhancement in 2023-24 such as

- Submission of AQAR 2022-23
- ISO 9001:2015 Certification
- Gender Audit
- Environment Audit
- Academic and Administrative Audit
- Submission IIQA for 3rd Cycle of Accreditation from NAAC
- Submission SSR for 3rd Cycle of Accreditation from NAAC

File Description	Documents
Paste link for additional information	https://adarshcollege.avpskulgaon.net/cdn/doc/iqac-minutes-of-meeting-2023-24.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC contributed in academic planning of the institute such as

- Preparation of Academic Calendar
- Time Table
- Regular meetings of Staff
- Teaching Plan
- Use of ICT tools
- Organization of Seminar and workshops
- Organization of in house Faculty Development Programme
- Collaboration with industry and society through MOU
- Implementation of NEP at Post Graduate Level in 2023-24

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/6.5.3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equity:

Being a progressive college, we believe in providing equal opportunity to all the employees including students in matters related to gender sensitivity with facilities such as safety, security, counselling and common room for the students. Gender Audit is regularly conducted. Security and Safety:

- Institute is very much serious about security and safety. High security is provided by security team to all staff members and students in institute campus. Outsiders are not allowed in college premises until and unless they maintain their entry in security register.
- CCTV cameras are installed at every nook and corner of campus which ensure safety of students, staff and facilities provided in institute.
- Institute is also having floor wise fire extinguishers at appropriate places.
- Anti-Ragging Committee, Internal Complaint Committee and Women Development Cell is formed to resolve student problems.
- Cultural events/festivals like Traditional Day, Navratri Festival, and Fresher Party etc. are conducted, which also

create an awareness and make the students to understand the gender equality.

- Sanitary napkin vending machine as well destroyer is provided to maintain the hygiene of all.
- For Women staff there is separate provision for rest rooms.
- Girls' common room is available.

File Description	Documents
Annual gender sensitization action plan	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://adarshcollege.avpskulgaon.net/cdn/doc/aqar/2023-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management-

- Solid waste is collected and handed over to KBMC vehicle on daily basis.
- For liquid waste college has Eco-San Project where urinary water is converted and reused for plantation.

- At the time of Ganesh Festival Nirmalya (Religious Waste in the form of flowers, garlands etc.) is collected by students and compost manure is prepared
- Green Initiatives-
- Plantation drives are held annually to enhance the amount of green space on campus as well as outside campus in nearby community.
- Botanical Garden is well maintained by the college with variety of plants species. Students has taken initiative for generation of QR code for detailed information of the plant.
- Green-club strives to campaign about ill effects of single-use plastic and importance of waste segregation in the college and educates stakeholders about it.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered	A. Any 4 or All of the above

vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute organizes various activities in the campus for inculcating values for being responsible citizens as reflected in the Constitution of India. Some of the events celebrated are as follows:

The Institute celebrates Independence Day on 15th August and Republic Day on 26th January every year. On this occasion, a program comprising of speeches on national importance, patriotic songs and dances are organized with full patriotic enthusiasm.

Various types of Pledge taking activities organised includes Constitutional Day and National Voter Day.

The Institute organizes Swachh Bharat Campaign for the awareness about Swachhata in the neighbourhood on occasion Gandhi Jayanti.

Programs imbining Human Values and Professional Ethics are also organized regularly in the Institute under extension activity cell.

Road Safety Awareness Programs were conducted every year in the Road Safety Week, where students take out rally to educate society about importance of helmet.

For every election holiday was given for the students and staff to caste the vote, as well awareness of voting is also spread in neighbourhood.

On Birth Anniversary of Swami Vivekananda, Youth Day is also celebrated.

College celebrates Marathi Bhasha Day on 27th February every year.

Every year except Covid pandemic period college organized competition on national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In today's technological driven society, there is deterioration of values. For inculcating right kind of values and respecting our culture Adarsh College organizes various programs/ activities which play a pivotal role in achieving the quality and attributes of the graduates passing At Adarsh College.

Moral Values and imbibing Culture - Matrudin is celebrated on Shravan Amavasya every year in our college to honour the motherhood and for offering gratitude to all mothers. On this occasion, 'Vasundhara Mata Puruskar' is awarded to a women who has devoted her life towards a social cause. 'Palak Mata Puruskar' awarded to single mothers who have raised their children amidst various hardships of life.

Social Values and contributing towards development of society- In the digitalised society, many of students are living in the virtual world and have lost the importance of social values. We are organizing various extension activities like street plays, health awareness, personal hygiene, self-defence, blood donation, helping the disaster affected people by collection of grocery, clothes, money etc., distribution of Diwali snacks and organizing lantern making workshop to tribal areas; to create a sense of social responsibility in them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute celebrates Independence Day on 15th August and Republic Day on 26th January every year. On this occasion, a program comprising of speeches on national importance, patriotic songs and dances are organized with full patriotic enthusiasm.

Various types of Pledge taking activities organised includes Constitutional Day and National Voter Day etc.

On Birth Anniversary of Swami Vivekananda, Youth Day is also celebrated.

College celebrates Marathi Bhasha Day on 27th February every year.

Some of the National and international commemorative days celebrated at the campus:- 1. Independence Day 2. Republic Day 3. International Women's Day 4. Teachers Day (Dr. Sarvapalli Radhakrishnan Birth Anniversary) 5. Library Day (Dr. S. R. Ranganathan Birth Anniversary) 6. Vachan Prerana Divas 7. International Yoga Day 8. World AIDS Day 9. National Youth Day (12 January) 10. Constitution Day 11. National Voters Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Title of the Practice:- Building a Sustainable, Clean, and Green Campus

Objectives

To generate awareness about waste management and conserve water, energy, and cleanliness

Context

T A mutual plan of action was designed on five principles viz. Refuse, Reduce, Reuse, Recycle and Regenerate.

Practice -

College has Solar Panels where electricity is generated and used.

Rain Water Harvesting System is in place.

Evidence of Success-

Urinary water is recycled and used for plants and green coverage of college has been increased which became favourite destination for variety of birds.

Problems Encountered-

Due to heavy rainfall in our region water cannot be conserved beyond the capacity of rainwater harvesting system.

- Best Practice-II

Title of the Practice: - Inculcation of Universal values through various programmes

Objectives of the Practice : To inculcate among students' moral values and imbibing culture

- The context
- For inculcating right kind of values and respecting our culture

The Practice

- 'Vasundhara Mata Puruskar' was awarded to Ms. Ranjana Karandikar, a social worker and 'Palak Mata Puruskar' also awarded to single parent- mother.
-
- Evidence of success: - Number of students attending 'Matrudin' and participation in National Integration Day has increased in last few years
- Problems Encountered
- Most of the students commute from villages, therefore could not utilize these opportunities due to lack of time and resources.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We are pleased to claim distinctiveness in the number of the admissions taken by the girl students in the college. The number of girls admitted by the college has always remained higher than that of boys. The initiatives taken by the college in the form of gender sensitivity, safety and security measures have created confidence in the minds of the parents of the girl students. For instance, the number of female students admitted in the Academic Year 2023-24 is 880 whereas the number of boys admitted is 414. This shows that the college has been able to work on its mission of inclusiveness in this regard.

The college claims the distinctiveness in providing higher education in the vernacular language in arts faculty. The students particularly from semi-urban and rural backgrounds face problems in getting education in English, the college runs a Bachelor of Arts program to cater to the needs of the students who are largely first-generation learners.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Planning for next year i.e. 2024-25

- To implement the recommendations given by NAAC peer team during 3rd Cycle of Accreditation
- To improve teaching learning on the basis of ICT
- To implement NEP at undergraduate level effectively
- To sensitize the students on various issues
- To prepare perspective plan for next ten years
- To encourage the teachers for more research activities

- To avail more job opportunities to students with placement drives
- To have more connections with industry through MOU and with Alumni